

## Student Interest Board rules of procedure

### Scope of rules of procedure

1. These rules of procedure apply on and from 12 May 2026 to the Student Interest Board.

### Provisions that apply to the committee

2. The validity of any proceedings is not to be affected by a vacancy among the members or by any defect in the appointment of a member.
3. All words and expressions in this document are to be interpreted in accordance with Part 9 of the OfS scheme of delegation.

### Members

4. The Student Interest Board is to consist of up to 16 members and no fewer than 12 members which include:
  - a. Up to two ordinary members of the OfS.
  - b. Up to eight student members. A student member is an individual who on the date of their appointment to the Student Interest Board was a registered student on a higher education course within the previous two years. An elected student union sabbatical officer may be appointed as a student member where this eligibility requirement is met.
  - c. Up to six expert members. An expert member is an individual who has significant experience, at senior level, of one or more of:
    - i. providing higher education on behalf of an English higher education provider or being responsible for the provision of higher education by such a provider; or
    - ii. leadership in policy related to the student interest in public, private or third sector organisations; or
    - iii. providing services or expert advice in the interest of students, including as a member of non-elected staff within a students' union.
5. The ordinary members of the OfS which have been appointed to the Student Interest Board are:
  - Evelyn Asante Mensah
  - Caleb Stevens.
6. The student members which have been appointed to the Student Interest Board are:

- Nkechi Adeboye
- Summer Dawn Andrews
- Ridhka Kakkar
- Shani Louison-Thomas
- Oscar Minto
- Izzy Patterson
- Michael Steele
- Joseph Thornber.

7. The expert members which have been appointed to the Student Interest Board are:

- Cassie O'Boyle
- Sian Pering
- Chris Shelley
- Fay Sherrington
- Shaalinie Sivalingham
- Cassie Wilson.

8. The OfS director nominated by the chief executive as a member of the Student Interest Board is:

- Sophie Mclvor, Interim Director of Strategy and Delivery.

9. The Vice President (Higher Education) of the National Union of Students who is a member of the Student Interest Board is.

- Alex Stanley.

### **Chair and deputy chairs**

10. The chair of Student Interest Board is Caleb Stevens.

11. The Student Interest Board is to have two deputy chairs. One is a student member and one is the OfS director nominated by the chief executive as a member of the Student Interest Board.

- a. The student member is Summer Dawn Andrews.
- b. The OfS director is Sophie Mclvor.

12. In the absence of the Student Interest Board chair, a meeting will be chaired by a deputy chair.

## Meetings

13. The Student Interest Board is expected to meet at least five times a year.
14. The Student Interest Board chair, the chief executive, or the OfS director nominated by the chief executive as a member of the Student Interest Board may convene additional meetings as they deem necessary.
15. The quorum necessary for the Student Interest Board is three members, including at least one ordinary member of the OfS.
16. Meetings of the Student Interest Board may be held in person or by video or teleconferencing (or any combination of such methods).

## Other attendance

17. The committee will usually be attended by a director of the OfS or their delegate, and an OfS staff member acting as clerk to the committee.
18. The committee may be attended by the Head of Governance, the chief executive, the chair of the OfS, other OfS staff as required, and any other persons with agreement of the chair of the committee.

## Reporting

19. The Student Interest Board is expected to provide a report to the OfS board on the activities of each meeting. The matters for report may vary from time to time and may focus on matters the chair of the Student Interest Board considers to be of particular interest to the OfS board. However, any failure to provide a report to the OfS board will not in any way affect the validity of any advice given by the Student Interest Board.