

HESES19 Workbook Table Completion Exercises

These exercises describe some courses offered by a Higher Education provider. They are designed to give you practice in filling in the tables of the HESES19 workbook. All the courses described below can all be filled in on one set of tables (i.e. one workbook).

You may want to refer to your handouts, when completing these exercises, but we have provided you with a table below to look up price group from HECoS / LDCS code..

Please note:

- ❖ Each course description includes data that is applicable to more than one table. However, no individual course will need you to fill in all the tables.
- ❖ In these examples, when considering fundability status for home & EU students we have considered only ELQ status. In reality, other criteria may apply to make them non-fundable.
- ❖ We have told you the mode for each course. You do not need to consider if they meet the definitions for full-time / sandwich year out / part-time.
- ❖ None of the examples overlap on Tables 1 to 3 (i.e. they can all be entered on separate lines). **HOWEVER**, they do overlap on Table 5. Courses D & E will require you to amend lines you've previously filled in for Courses A & C.

Reference – HECoS and LDCS code look up.

Course title	HECoS code	LDCS code	Price group
Acoustics	100427	RC.25	B
Architecture	100122	TD.1	C2
Business studies	100079	AA.3	D
Economics	100450	EB	D
Film Studies	100058	KA.3	C1
Marine Biology	100351	RH.3212	B
Mathematics	100403	RB	C2
Mental health nursing	100287	PH.41	C2
Midwifery	100288	PH.53	C2

Course A - Full-time, 1-year HNC in Business studies

How would you record these students on Tables 1 and 5?

Course A	Full-time HNC in Business studies (HECoS 100079, LDCS AA.3)
Duration	1 year full-time (42 weeks)
Students	45 students are enrolled on this course for 2019-20: <ul style="list-style-type: none"> • 44 students are new to the institution in 2019-20. • 1 returning student previously started a HNC part-time at the institution in 2018-19, but withdrew in January 2019 and did not return for the rest of the 2018-19 academic year. This student retakes the whole year.
Fundability & Residential status	All 45 students are classed as Home and EU (UK-domiciled). All 45 students are classed as OfS-fundable.
Further student info	35 students start the course in September 2019, and have not withdrawn by the census date. 10 students are due to commence in February 2020.
Historical information	In 2018-19, the same course had 15 students overall, of which 2 withdrew in January before undergoing the final assessment for that year. All other students on this course in 2018-19 completed the year of instance.

Starting points

Table 1:

- What price group is the course assigned to? **D**
- What level of study should this be recorded as? **UG**
- Is this a standard or long year? **standard**
- How many should be recorded in Column 1? How many should be forecast in Column 2? **35 in col1, 10 in col 2**
- Looking at the completion information for 2018-19, how many students didn't complete the year? What is the non-completion rate for 2018-19? **2 out of 15 = 13.3%**
If you apply this to 2019-20, what would be a sensible non-completion prediction? **$45 \times 0.133 = 6$**

Table 5:

- Section A – use the data from Table 1.
- Section B – how can you identify students that aren't new entrants here? **1 student is repeating the year and isn't a new entrant, so 44 new entrants**

Course B – Full-time, 1-year Masters in Acoustics

How would you record these students on Tables 1 and 5?

Course B	Masters in Acoustics (HECoS 100427, LDCS RC.25)
Duration	1 year full-time, 46 weeks of activity, no work placement. This postgraduate taught course is designated for Master's degree loans
Students	30 students are enrolled on this course for 2019-20, all are new to the institution in 2019-20
Fundability & Residential status.	The students can be broken down into the following characteristics: <ul style="list-style-type: none"> • 8 Home and EU: UK domiciled – 6 fundable, 2 non-fundable • 2 Home and EU: Other – both fundable • 20 Island and overseas
Further student info	All students commence teaching on 1 October 2019.
Historical information	Non-completion rates: Home and EU 10%, Island and overseas 8%

Starting points

Table 1:

- What price group is the course assigned to? **B**
- What level of study should this be recorded as? **PGT (Masters' loan)**
- Is this a standard or long year? **Long – activity is 45 weeks or more**
- Column 2 - Are there any students that are starting their year after the census date? **No column 2 students**
- Non-completions: what would a sensible non-completion prediction be, given the rates quoted?
 - OfS-fundable = 10% of 8 = 0.8, round to -1**
 - Non-fundable = 10% of 2 = 0.2, round to 0,**
 - I&OS = 8% of 20 = 1.6, round to -2**

Table 5:

- Section A – Don't forget to record 'UK-domiciled' and 'Other' students separately. **All are new entrants**

Course C - Part-time HND in Film studies

How would you record these students on Tables 3 and 5?

Course C	Part-time HND in Film studies (HECOS 100058, LDCS KA.3)
Duration	Part-time HND: 3 years. The equivalent full-time course takes 2 years; FTE (relative to an equivalent full-time course) is 0.67. Both the full-time and part-time courses involve 35 weeks of attendance per year, and commence on 1 October 2019.
Students	62 students: <ul style="list-style-type: none"> • 25 students in their 1st year of study, new to the institution in 2019-20 • 20 students continuing into 2nd year • 17 students continuing into 3rd year. No students are repeating a year. All are Home and EU, UK-domiciled
Entry qualifications	Entry qualifications relevant to fundability status. In each year, students have the following entry qualifications: 1 st year: A-level (18 students), HNC (2), HND (1), BA (4) 2 nd year: A-level (17 students), BA/BSc (2), MSc (1) 3 rd year: A-level (13 students), HNC (1), HND (3)
Historical information	Non-completion rates are 15% in all years.

Starting points

Table 3:

- What price group is the course assigned to? **C1**
- What level of study should this be recorded as? **UG**
- Is this a standard or long year? **Standard**
- Fundability – what entry qualifications would mean that a student is aiming for an ELQ? **ELQ if have HND, BA/BSc or MSc**
- Column 2 - Are there any students that are starting their year after the census date? **No**
- Non-completions: what would a sensible non-completion prediction be, given the rates quoted? **OfS-fundable = 15% of 51 = 7.65, round to -8**
Non-fundable = 15% of 11 = 1.65, round to -2
- What is the equivalent FTE for one student? **2/3 or 0.67**
If this is applied to the values in column 4, what total FTE should be recorded in column 4a? **OfS-fundable = 43 x 2/3 = 28.67**
Non-fundable = 10 x 2/3 = 6.67

Table 5:

- Section A – Don't forget to record 'UK-domiciled' and 'Other' students separately.
- Section B – how can you identify students that aren't new entrants here? **All first years are new entrants**

Course D - Full-time BSc in Marine Biology

How would you record these students on Tables 1, 2, 4 and 5?

Course D	Full-time BSc in Marine Biology (HECoS 100351, LDCS RH.3212)			
Duration	3 years full-time (39 weeks activity per year)			
Students	145 students are enrolled on this course for 2019-20: <ul style="list-style-type: none"> • 50 in their 1st year of study, new to the institution in 2019-20 • 45 continuing in their 2nd year • 40 continuing in their 3rd year • 10 taking sandwich year out abroad under Erasmus+ scheme. 			
Fundability & Residential status, including entry qualifications	The students can be broken down into the following characteristics:			
		Home and EU: UK Domiciled	Home and EU: Other	Island and overseas
	1 st year	35 students: 25 with A-levels 5 with foundation degrees 5 with BA / BSc	5 students: 4 with A-levels 1 with BA / BSc	10 students
	2 nd year	32 students: 27 with A-levels 3 with foundation degrees 2 with BA / BSc	4 students: 3 with A-levels 1 with a foundation degree	9 students
	3 rd year	29 students: 20 with A-levels 6 with foundation degrees 3 with BA / BSc	4 students: 4 with A-levels	7 students
	Sandwich year out abroad	8 students: 6 with A-levels 2 with BA / BSc	2 students: 1 with A-levels 1 with a BA	0 students
Further student info	In the 1 st year only, 5 of the OfS-fundable (UK domiciled) students are due to commence in January 2020. All other students commence on 1 October 2019.			
Historical information	Non-completion rates: Home and EU (full-time) 10%, Island and overseas 20%, sandwich year out abroad 15%			

Starting points

Tables 1, 2 and 4:

- What price group is the course assigned to? **B**
- What level of study should this be recorded as? **UG**
- Is this a standard or long year? **Standard**
- Fundability – what entry qualifications would mean that a student is aiming for an ELQ? **ELQ if have BA/BSc**
- Column 2 - Are there any students that are starting their year after the census date? **Yes, 5 of the (full-time) fundable students in year 1. Check that these have not been included in the column 1 figures (see completed tables). Also, check sandwich year has been entered on Table 2.**

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- Non-completions: what would a sensible non-completion prediction be, given the rates quoted?
- **Table 1:** **Fundable = $98 \times 10\% = 9.8$, round to -10**
 Non-fundable = $11 \times 10\% = 1.1$, round to -1
 I&OS = $26 \times 20\% =$ round to -5
- **Table 2:** **Fundable = $7 \times 15\% = 1.05$, round to -1**
 Non-fundable = $3 \times 15\% = 0.45$, round to 0

Table 4:

- Don't forget these students will already have been recorded on Table 2

Table 5:

- Section A – Don't forget to record 'UK-domiciled' and 'Other' students separately.
- Section B – how can you identify students that aren't new entrants here?
Year 1 students

Course E - Part-time foundation degree in Mathematics and Economics

How would you record these students on Tables 3 and 5?

Course E	Part-time foundation degree in Mathematics and Economics (HECoS 100450 & 1000403, LDCS EB & RB)			
Duration	Part-time foundation degree: 4 years. The equivalent full-time course takes 2 years. Equivalent full-time course is 39 weeks of activity per year. This split course consists of 240 credits, with 120 credits relating to each subject code.			
Students	209 students are enrolled on this course for 2019-20: <ul style="list-style-type: none"> • 60 in their 1st year of study, new to the institution in 2019-20 • 54 continuing in their 2nd year • 49 continuing in their 3rd year • 46 continuing in their 4th year 			
Fundability & Residential status, including entry qualifications	The students can be broken down into the following characteristics:			
		Home and EU: UK Domiciled	Home and EU: Other	Island and overseas
	1 st year	35: 30 with A-levels 5 with BA / BSc	10: 8 with A-levels 2 with BA / BSc	15
	2 nd year	31: 27 with A-levels 1 with a HNC 3 with BA / BSc	9: All with A-levels	14
	3 rd year	28: 27 with A-levels 1 with Foundation degree	8: 7 with A-levels 1 with BA / BSc	13
4 th year	26: 23 with A-levels 3 with BA / BSc	8: 7 with A-levels 1 with a BA	12	
Further student info	All students commence teaching on 12 October.			
Historical information	Non-completion rates: 9% for Home & EU students, 12% for Island and overseas students			

Starting points

Table 3

- What price groups is the course assigned to? **C2 & D**
- Split price groups – what proportion of the activity should be assigned to each price group? **50 % in each. Note, this means that, of the 155 fundable students, 77.5 should be entered in C2 and 77.5 in D. Similarly, with 54 I&OS students, 27 should be entered in each price group.**
- What level of study should this be recorded as? **UG**
- Is this a standard or long year? **Standard**

- Fundability – note that these students are studying for a foundation degree.
As they are studying for a foundation degree, they are ELQ but exempt – so Home & EU students are all fundable.
- Column 2 - Are there any students that are starting their year after the census date? **no**
- Non-completions: what would a sensible non-completion prediction be, given the rates quoted? **Fundable = $77.5 \times 9\% = 6.97$, round to -7**
Non-fundable = $27 \times 12\% = 3.24$, round to -3
- What is the equivalent FTE for one student? **The 2 year full-time course is taken over 4 years, so equivalent FTE is 0.5** If this is applied to the values in column 4, what total FTE should be recorded in column 4a?
Fundable = $70.5 \times 0.5 = 35.25$
Non-fundable = $24 \times 0.5 = 12.00$

Table 5:

- Section A – Don't forget to record 'UK-domiciled' and 'Other' students separately.
- Section B – how can you identify students that aren't new entrants here?
New entrants are 1st year

Course F - Masters in Architecture

How would you record these students on Tables 1 and 5?

Course G	Masters in Architecture (HECoS 100122, LDCS TD.1)
Duration	1 year full-time, 47 weeks of activity, 10 of which are work-based study. This course is designated under the undergraduate student support arrangements (required for registration with the Architects Registration Board).
Students	30 students are enrolled on this course for 2019-20, all new to the institution in 2019-20
Fundability & Residential status.	The students can be broken down into the following characteristics: <ul style="list-style-type: none"> • 10 Home and EU: UK domiciled – 9 fundable, 1 non-fundable • Home and EU: Other – no students • 20 Island and overseas
Further student info	All students commence teaching on 1 October 2019.
Historical information	In the previous year, from 32 students: <ul style="list-style-type: none"> • 2 students withdrew before the final exam. • 23 students took the final exam and passed. • 5 students took the final exam and failed. • 1 student did not take the final exam as they had already gained enough marks to pass the year through coursework. • 1 student did not take the final exam and failed the coursework. <p>The non-completion rate is the same for all students.</p>

Starting points

Table 1

- What price group is the course assigned to? **C2**
- What level of study should this be recorded as? **PGT (UG fee) – architecture, designated under UG student support**
- Is this a standard or long year? **Standard – 10 of the 47 weeks are work-based**
- Column 2 - Are there any students that are starting their year after the census date? **no**
- Non-completions: you'll need to look at the 2018-19 information and work out the percentage of non-completions, then use this to make a sensible non-completion prediction for 2019-20.
Of the 32 students, the 3 students highlighted would be non-completions, as they did not take the final exam.
3/32 = 9.3% non-completion rate

OPTIONAL QUESTION ON Table 6a

Please note that Tables 1, 2, 3 and 5 would normally all be populated with the relevant data for these courses prior to completing Table 6a.

HOWEVER - for these examples we will assume Tables 1, 2, 3 and 5 have been already completed and you won't have to complete them

Some helpful extracts from Annex F and Annex L are included after the course info.

How would you record these 2 courses on Columns 1 to 4 of Table 6a?

Course H – Full-time BSc Midwifery

Course H	Full-time BSc Midwifery degree
Duration	Full-time degree: 3 years (49 weeks of attendance per year, including periods of clinical practice).
Students	There are 232 students in 2019-20: <ul style="list-style-type: none"> • 88 students in their 1st year of study (starters in 2019-20) • 70 students in the 2nd year (starters in 2018-19) • 74 students in the 3rd year (see further student info)
Further course info	This course is not commissioned and funded by an NHS organisation.
Further student info	All students have a year of instance that commences on 1 October 2019. 10 students are repeating their 3 rd year, and were starters in 2016-17. All other students in the 3 rd year were starters in 2017-18.
Historical information	Non-completion rates are 10% in all years.

Course I – Full-time MSc Nursing (adult)

Course I	Full-time MSc in Nursing (adult)
Duration	Course I involves 45 weeks of attendance per year, including periods of work-based study.
Students	There are 450 students in 2019-20: <ul style="list-style-type: none"> • 165 students in their 1st year of study, (starters in 19-20) • 150 students continuing into the 2nd year, (starters in 18-19) • 135 students continuing into the 3rd year. (starters in 17-18) No students are repeating a year.
Further course info	From 2018-19, this course was partly commissioned and funded by an NHS organisation. In 2019-20, this means that 10 students in the 1 st year and 10 students in the 2 nd year are charged zero fees, as this is paid by the NHS organisation.
Further student info	All students commence their year of instance 1 October 2019
Historical information	Non-completion rates are 10% in all years.

Starting points

- You need to identify which combinations of profession, 'starter in..' and level are fundable and which non-fundable – look at the extracts below.

Extracts from the HESES guidance relating to nursing, midwifery and allied health courses

Fundability status for Home and EU students starting pre-registration courses in nursing and midwifery (taken from Annex F)

Courses leading on successful completion to first registration in	Level of course	Home and EU Starters up to and including 2016-17	Home and EU Starters in 2017-18	Home and EU starters from 2018-19 onwards
Nursing – adult Nursing – children Nursing – learning disability Nursing – mental health	Undergraduate	All students are non-fundable by paragraph 13cii	All students are OfS-fundable unless paragraph 13f applies	All students are OfS-fundable unless paragraph 13f applies
Nursing – unclassified Midwifery	Postgraduate	All students are non-fundable by paragraph 13ci	All students are non-fundable by paragraph 13ci	All students are OfS-fundable unless paragraph 13f applies

13. Home and EU students meeting any of the following criteria should be recorded as non-fundable...

- c. Students on courses that on successful completion lead to first registration as a professional in nursing, midwifery, dietetics, speech and language therapy, podiatry, or orthotics and prosthetics, and which are either of the following:
 - i. Postgraduate courses that students started prior to 1 August 2018.
 - ii. Undergraduate courses that students started prior to 1 August 2017...
- f. Students on courses commissioned and funded by an NHS organisation, where the course fee charged to the student is zero because an NHS organisation is meeting the full costs of the course. This does not include students on courses studied as part of an apprenticeship, which remain fundable as long as all other fundability criteria are met. A course is commissioned by an NHS organisation if there is a contractual agreement with it that the provider will provide a certain number of places on the course. Other students on the same course who are not funded by an NHS organisation should be returned as fundable, where they meet all other relevant criteria.