



Useful Numbers

**Health and Wellbeing –**  
01482 46(2222)

**University Security –**  
Emergency no. 46(5555)  
Non-emergency 46(6868)

**Blue Door –** 0800 197  
4787

**SARC –** 0330 223  
01617/01482 305037

## Guidance Notes

- 1. Disclosure:** It is important to remember that a student has to overcome a number of barriers in order to disclose. Therefore, it is hugely important that we give them our full attention, listen carefully to what is being said, and reassure the person that what they are saying will be taken seriously. Only ask questions to establish the basic facts, such as when the assault occurred, and whether the student knows the perpetrator of the offence (to help us to establish if they are in immediate danger). It is essential that we do not investigate. Any pre-trial discussion of the incident can be used in court, and we do not want to jeopardise evidence.
- 2. Alternative accommodation:** If a student does not feel safe in their accommodation as a result of an assault, the Accommodation Office may be able to find an alternative room that is suitable. Unfortunately, this is not always possible as there may not be spare rooms available. In this instance, students can seek emergency University accommodation. This can be achieved by presenting at the Venn building reception and showing a student card. It is important to note, however, that emergency accommodation costs £11 per night, but the first few nights are free (please contact the Health and Wellbeing Team to ensure that the first few nights do not have to be paid for). Alternatively, as Emergency Accommodation may not be suitable for all individuals, SWLWS **may** be able to provide funding for the individual to stay in a local B+B/hotel for a short space of time. Please contact the Health and Wellbeing Team in order to discuss this option.
- 3. Support offered by the Blue Door:** The Blue Door provides advocacy and therapeutic services to survivors of Sexual Violence. ISVA's (Independent Sexual Violence Adviser's) can support people through court, provide information, advocate for survivors, make onward referrals to specialist services, and discuss compensation and safety and security.
- 4. Blue Door referral form:** An online referral form can be found here: <http://www.thebluedoor.org/professional-referral-form/>. In the box titled 'Any other information?', please put when the assault took place (if the student has shared this), as this information may impact on how quickly the individual is seen (if the incident being reported is recent, forensic evidence can be taken within certain windows, which differ according to the particular act which has taken place).
- 5. Informing The Health and Wellbeing Team:** The most appropriate way to do this is by filing in a Welfare Concern form, which can be accessed by clicking on the 'Raise a Welfare Concern' tab on the student support website <https://www.hull.ac.uk/choose-hull/student-life/student-support/looking-after-yourself/raise-a-concern.aspx>. Please include as much information as possible, especially what options were discussed with the student (reporting to the police, referring to the SARC/Blue Door) and the student's response). We need to document this in order to ensure we are accountable. It is also important for us to know who the perpetrator is, but only if the student is willing to share this information, do not pressure them to do so.
- 6. SARC:** The SARC (Sexual Assault Referral Centre) are able to offer to pick the student up from their current location and take them to the centre. From there they will be able to offer support and guidance to the student, and are also able to provide medical examinations, sexual health screening, and emergency contraception.
- 7. Health and Wellbeing contact:** If appropriate, a member of the team will contact the student to confirm they are receiving all of the support they need to ensure their wellbeing, and to discuss the support they can receive with their academic studies (for example; liaising with Schools, alternative exam arrangements, mitigating circumstances, extension requests etc.). They will also inform the student of the misconduct process, and support them with this if needed.