

Expectations of Jisc as the designated data body

1. Following consultation and a recommendation made by the Office for Students (OfS), the Secretary of State designated Jisc to be the data body for England, with effect from 4 October 2022.
2. As the designated data body (DDB), Jisc has duties to compile, provide and publish information about higher education providers that are registered with the OfS.
3. The OfS has a duty to make arrangements for holding the DDB to account for the performance of its information duties.
4. Jisc is a registered charity and is subject to charitable duties including the duty to act so as to promote its charitable objectives.
5. The OfS acknowledges that Jisc carries out a range of functions in addition to acting as DDB and this was the case at the time that Jisc was recommended for designation. The OfS further recognises that it has no power to regulate those functions which, in so far as they are subject to regulation, would be matters for the Charity Commission or the Office for Statistics Regulation as the case may be. This document is to be read accordingly.
6. Jisc recognises that delivery of its DDB functions must not be demonstrably negatively impacted by its non-DDB functions.
7. Both parties recognise the need to co-operate to enable the timely, efficient and effective delivery of the DDB functions.
8. This document sets out what Jisc's information duties are as the DDB, how the OfS expects Jisc to perform them, and how the OfS holds Jisc to account for doing so.
9. This document takes effect from October 2025, for the third year of Jisc's designation as the DDB. It shall remain in force until further notice or it is superseded.
10. We expect that this document will be revised in future, for example following the OfS's triennial report to the Secretary of State.

Information duties

11. The DDB's information duties are set out in sections 64 to 67 of the Higher Education and Research Act 2017 (HERA). In summary, Jisc as the DDB has a duty to:
 - a. Compile appropriate information about registered providers and their courses
 - b. Make the information available to the OfS, UKRI and the Secretary of State

- c. Publish information about registered providers and their courses.

12. The OfS has retained responsibility under sections 64(3)(b) and 65(5)(b) of HERA for deciding what higher education information is appropriate to be compiled, made available and published by the DDB. In deciding what information should be compiled, we consider what information we need to underpin our regulatory functions. Appropriate, timely and robust information is central to our ability to discharge our duties under HERA and to reach decisions about whether an individual provider meets its ongoing conditions of registration. In doing this, the OfS will have regard to the views of the DDB acknowledging its UK-wide collection and dissemination role.

13. In deciding what information the DDB is required to compile and make available, we also consider what information would be helpful to UKRI and the Secretary of State. We also have regard to the views of the DDB, and to the burden on providers of data collection.

14. In deciding what information should be published by the DDB under section 65 of HERA, we consider what would be helpful to students, providers and employers, our publication factors (as set out in [Regulatory advice 21](#)) and other relevant matters. The OfS may decide to notify the DDB that it is required to determine whether certain information should be compiled or published. This document does not deal with such notifications. Unless the OfS has provided the DDB with such a notification, the DDB does not have the power to decide what information it should compile, make available or publish in its capacity as the DDB under HERA. The OfS will have regard to the DDB's views when making decisions about what is appropriate to collect or publish. For the avoidance of doubt, Jisc's powers are not restricted where it is acting other than as the DDB.

15. Jisc collects and disseminates information for other 'statutory customers' across the UK and may also carry out data activities for non-statutory purposes. We expect Jisc to ensure that its UK data activities do not have an actual adverse impact on the performance of its duties as the DDB. We also expect Jisc to make clear distinctions between its collection, use, dissemination or publication of data as the DDB, when it is acting in some other capacity, and when it is acting both as DDB and in another capacity at the same time (including but not limited to publishing UK-wide national statistics). These expectations are set out in more detail in the section on 'Jisc's non-DDB activities' below.

16. The OfS liaises with Jisc's other 'statutory customers' across the UK to avoid unnecessary divergence across the UK in terms of the information we require the DDB to collect or publish. We take into account the benefits of a UK-wide approach to compiling and publishing the data, where relevant. For the avoidance of doubt, the OfS does not act as Jisc's agent in this or any other respect.

Data collection requirements

17. We have determined that the DDB is required to collect data relating to registered providers, their courses, students and staff as set out in broad terms in **Annex A**. It includes links to the current data specifications published by the DDB (as of October 2025). The specification for each data collection states the data fields we require, our expectations for the quality of the data, and the form and manner in which we require the data to be compiled and provided by the DDB.

18. Through ongoing condition of registration F4 (Provision of information to the DDB), the OfS requires registered providers to return the relevant data set out in **Annex A** to the DDB, according to the DDB's data specifications. Each year, the OfS notifies providers of the data returns they are required to make under condition F4, and of the associated deadlines for the year ahead. We will use our regulatory powers as reasonably requested by the DDB to assist the DDB in this regard and provide timely updates on the status of new provider registrations on the OfS Register, together with any merger or de-merger information, to the Stakeholder Governance team. The DDB will use (if it deems it appropriate) its ability outlined in the Provider Agreements to charge those providers that have required additional support to complete their data submissions.

19. We expect the DDB to work proactively with providers to ensure deadlines are met, identifying those that may be at increased risk of missing a deadline, and targeting engagement activity with those providers, and escalating concerns about those that remain at increased risk. However, and for the avoidance of doubt, it is acknowledged that the DDB cannot ensure that providers make their submissions on time; responsibility for this rests with the providers themselves, and in appropriate cases the OfS's regulatory powers. We consider it would be appropriate for the DDB to recover additional costs it may incur in processing late returns from providers or providing additional support to ensure a return is not submitted late. We expect to coordinate with the DDB on agreeing any extension requests from providers and on our approach to enforcement, where deadlines are missed.

20. In addition to collecting the required data from providers, we expect the DDB to collect, or arrange for the collection of, information directly from recent higher education qualifiers through the Graduate Outcomes survey. Where this data is collected by a third party on the DDB's behalf, we expect the DDB to have appropriate mechanisms in place to ensure the data is collected on time and that any risks are mitigated.

21. Our data requirements (as expressed in the relevant data specifications) are subject to ongoing review and revision as follows:

- a. After each annual collection we expect the DDB to carry out a review and recommend potential minor revisions to the collection if required, for example to improve the guidance or make minor changes to the data specification. Such recommendations should be referred to the OfS for decision (and other statutory customers as appropriate). Recommendations for material changes (such as adding or deleting data fields, or to support more frequent collections) must also be referred to the OfS for decision (and other statutory customers as appropriate). Transactional or operational changes in the systems and resources Jisc uses to run a data collection may be made by Jisc in its sole discretion.
- b. Periodically, we may carry out – or ask the DDB to carry out – a review of the data we require in relation to one or more data collection(s). Where we ask the DDB to carry out a 'major review' of a particular data collection, we would normally expect the DDB to work with all the 'statutory customers' that require that particular data collection. We would expect the DDB to develop proposals:
 - i. to capture the future data requirements of the OfS (and other statutory customers as appropriate);

- ii. to engage effectively with providers and software suppliers to gather feedback on the proposals;
- iii. to run a consultation on the proposals that would be reasonably considered sufficient to discharge any public law duty to consult, if one had applied; and
- iv. to provide us with an analysis of responses and advice in relation to the options, to inform our decisions.

We would expect to liaise with the other statutory customers about our respective decision making, including allowing sufficient notice for changes to be implemented by the DDB and providers, with realistic timescales taking account of other planned changes.

- c. Following the implementation of a revised collection arising from a major review, we would expect the DDB to carry out a post-implementation review. This should assess the effectiveness of the revised collection and recommend any refinements, for decisions by the OfS (and other statutory customers as appropriate).

Data publication

22. We expect to determine on an annual basis, in advance, the required data products that the DDB should publish, or arrange for the publication of, in accordance with section 65 of HERA. We expect many of the data products we require the DDB to publish will have longevity and serve enduring regulatory, policy or public interests in English higher education, being data relating to registered providers, their courses, students, staff and finances. **Annex B** sets out in broad terms the data we currently require Jisc to publish in its capacity as the DDB.

23. Once the DDB has prepared individual section 65 data products for publication, final publication decisions in respect of any product reporting individual provider-level data should be referred to the OfS, as a reserved matter under the OfS scheme of delegation. Transactional or operational changes in the systems and resources Jisc uses to create its data products for publication, and, as a producer of official statistics, to comply with expectations of the Code of Practice for Statistics, may be made by Jisc in its sole discretion.

24. Our data publication requirements are subject to ongoing review and revision. Periodically, we may carry out or ask the DDB to carry out a review of the data products we require in relation to one or more data publication(s):

- a. To conduct such a review, we would expect the OfS and the DDB to work collaboratively, to a shared project plan, to identify recommendations for revisions to the content of data publications (such as adding or removing tables or data visualisations, introducing new products or cancelling redundant products).
- b. In preparation for any review, we would welcome evidence from Jisc about how its current publications are helpful to providers, students and prospective students, and information about the data it releases to third parties.
- c. We would normally expect the DDB to work with all the 'statutory customers' that require that particular data publication, to take into account the benefits of a UK-wide approach as

well as other relevant considerations; and to engage effectively with providers and other data users to gather feedback on any proposed changes.

- d. Where resulting recommendations concern the content of a data product, they should be referred to the OfS for decision (and other statutory customers as appropriate). In taking decisions, we would consider how to ensure the DDB's publications complement the OfS's approach to regulation and data publications. We would also expect to liaise with the other statutory customers about our respective decision making, including taking account of the DDB's responsibilities as a producer of official statistics and allowing sufficient notice for changes to be implemented by the DDB, with realistic timescales taking account of other planned changes.

25. Where the DDB has collected data as the DDB and intends to disseminate or publish any of it outside of its role as the DDB, we expect that dissemination or publication not to delay or negatively impact on the discharge of its publication duties under section 65 of HERA in respect of that data, and in accordance with our expectations set out in the section on 'Jisc's non-DDB activities' below.

Programme delivery

26. From time to time the OfS may ask the DDB to deliver a more significant, transformational change programme in relation to the higher education data landscape, in respect of either data collection or data publication. The need for and potential benefits of any such programme will be clearly articulated by the OfS upon making such a request to the DDB.

27. To be considered significant and transformational, such programmes would normally have UK-wide implications, requiring cooperation and collaboration between the DDB, the OfS and other statutory customers. They would be large in scale, requiring:

- a. system infrastructure redesign or extensive development;
- b. investment of a sizeable sum by providers, the DDB or in grant funding by its statutory customers;
- c. significant engagement with providers, software suppliers and other key stakeholders.

They may lead to a material change to the ways in which data can be used by, or made available to, a wide range of stakeholders, including funders and regulators, providers and their representative bodies, and the public.

28. The OfS and the DDB are expected to work collaboratively to identify programme deliverables and milestones aligned to the OfS's strategic aims of the change requested. In doing so, both parties will have due regard for the burden and costs proposed deliverables may incur for providers. The OfS will continue to prioritise the minimisation of data process burden when seeking any transformational change.

29. We would expect that the DDB, the OfS, statutory customers and any programme funders establish at the outset:

- a. a shared understanding of each party's strategic aims for the programme, key milestones and dependencies;
- b. programme cost estimates, and the funding arrangements for its delivery;
- c. defined roles and responsibilities within and across the parties to provide appropriate support for and oversight of the DDB in programme delivery;
- d. the pattern of engagement between the parties at an operational, strategic and governance level;
- e. the ways of working at operational level that will ensure the DDB has access to relevant subject matter expertise in partner organisations (including the OfS);
- f. a shared communications plan and protocols for communicating externally about the programme.

30. Once the parameters of the programme are agreed, the OfS expects that the DDB will deliver the programme, to the agreed scope, timings and budgets. Any expected departure from agreed parameters must be escalated to the OfS for discussion before any revised plans are enacted.

31. When delivering any such programme, the OfS expects that the DDB will follow best practice in programme management, governance, financing, stakeholder communications and technology or product development (including testing). We would expect that the DDB commits sufficient resources, in terms of the numbers of roles contributing to programme delivery and the expertise of individuals occupying those roles, appropriate to the scope and nature of the programme in question.

32. The OfS would expect a high level of cooperation and transparency from the DDB, especially in the event of any grant funding provided to the DDB by the OfS, through the programme governance structures and more directly (on a confidential basis where relevant). This includes ensuring that the OfS (and any programme funders) have appropriate visibility of, and opportunity to comment on or contribute to, materials such as the programme's business case and mandate; budget and financial reporting; risk registers and decision logs; technology or product development roadmaps.

33. The OfS will incorporate the monitoring and oversight of specific programme delivery within its approach to the oversight and reporting of the DDB's performance (as set out later in this document). These arrangements will seek a shared and timely understanding of the DDB's programme delivery by reviewing and challenging updates on delivery priorities, timelines, risks to delivery, their mitigations and real world impact. We would expect any significant issues to be escalated to the OfS and DDB executive teams for intervention or resolution.

Our expectations of the DDB

34. In carrying out its functions as the DDB, we expect Jisc to take all reasonable steps to **ensure that providers return the required data on time and to a high quality**. We expect these steps to include, but not be limited to:

- a. providing clear and timely specifications to providers and their software suppliers;
- b. delivering robust, timely and stable systems;
- c. delivering appropriate tools, resources and training;
- d. providing clear, timely and accurate information, advice and guidance to providers, tailored as appropriate to the specific data return requirements of OfS-registered providers;
- e. implementing robust quality checks during the collection process and assessing the quality of the collected data;
- f. monitoring providers' readiness to return timely and high quality data and identifying providers at increased risk of not doing so;
- g. targeting engagement activity to support and encourage providers at increased risk, and escalating concerns as appropriate to the provider's accountable officer and the OfS, it being acknowledged that the DDB cannot ensure that providers make their submissions on time and that responsibility for this rests with the providers themselves, and in appropriate cases through the exercise of the OfS's regulatory powers;
- h. identifying and mitigating any other risks to timely and high quality data collection, routinely sharing risk assessments with the OfS, and rapidly escalating issues likely to affect delivery of the required data;
- i. reporting to the OfS on the quality, reliability and timeliness of information supplied by each provider;
- j. facilitating and managing data amendments by providers where approved by the OfS.

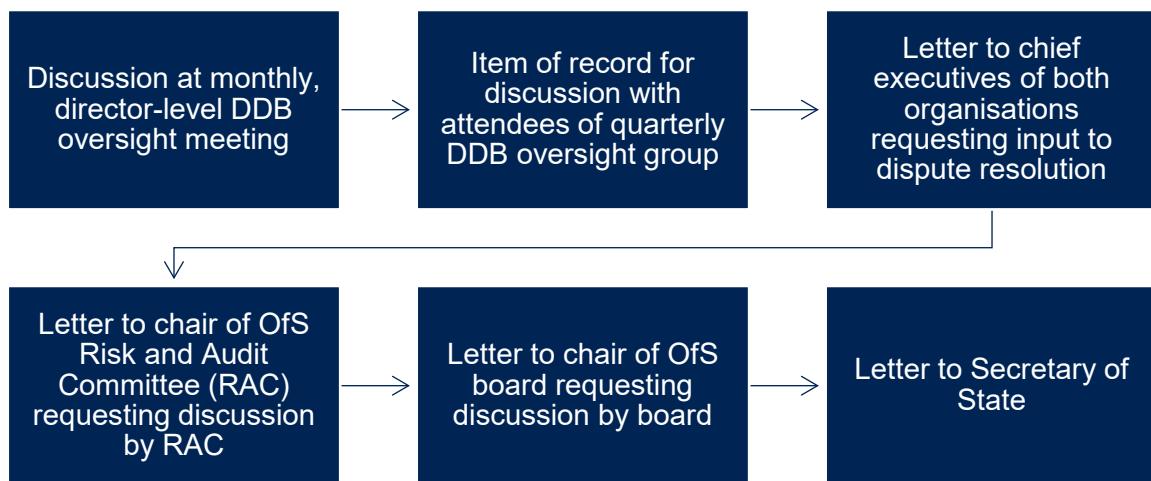
35. In carrying out its functions, we also expect the DDB to:

- a. **Effectively advise the OfS to support our data needs**, including through: understanding our approach to regulation and use of data; maintaining a thorough knowledge of the specific data we require; advising us on the implications of requested changes; and proposing potential improvements that could better serve our requirements, but to ensure transparency and accountability the DDB will act only on publicly available information in this regard.
- b. **Ensure the integrity, security and accurate processing of data**, including through: protecting the privacy of individuals on whom the DDB holds personal data; processing personal data in accordance with relevant data protection legislation; and complying with all its obligations as a Data Controller in all aspects of data protection legislation.
- c. **Engage in continuous improvement to the quality of data it collects and the delivery of its DDB activities**, including through: ongoing development of its systems, taking advantage of technology developments that improve the user experience; supporting providers to improve data quality; developing the skills, knowledge and competencies of staff; conducting regular lessons learned activities and gathering and acting on feedback; critical self-reflection to identify and act on areas for improvement; and responding to performance issues raised by the OfS.

- d. **Have regard to the desirability of reducing the burden on providers**, including through identifying items of data that could potentially be removed from requirements; collaborating with other collectors of education-related information to minimise duplication and promote alignment of data collection activities, including potentially adding items to data records to reduce provider burden by using these records to satisfy other data requests.
- e. **Adhere to the Code of Practice for Statistics in publishing data as the DDB**, including through: maintaining an open dialogue with and gathering views of users; maintaining an understanding of the ways in which the data might be used; and identifying ways in which the publications of official statistics could be adapted to ensure that they continue to serve the public good to best effect.
- f. **Charge appropriate fees to providers that reflect no more than the full costs of DDB activities**, and provide transparency about how these are calculated.
- g. **Continue to be suitable for designation as the DDB**, including by: having its strategic priorities determined by people who represent a broad range of registered providers; commanding the confidence of registered providers; and exercising its functions independent of any particular provider.
- h. **In all DDB activities, act in a way that is compatible – and avoids conflicts of interest – with the OfS's actions as regulator of English higher education and Jisc's role as the DDB**, by adhering to the expectations set out below regarding non-DDB activities and conflicts of interest.

Oversight and reporting

- 36. We have a strong, effective and collaborative working relationship built on trust, and a shared aim of collecting and publishing data that enables the OfS to regulate in the student interest.
- 37. We expect senior-level meetings to take place regularly to discuss progress and emerging issues, and for regular and ad hoc meetings to take place at operational level to ensure timely discussion, resolution or escalation of matters that may impact Jisc's delivery of its DDB activities.
- 38. In the event that any points of disagreement cannot be resolved through such working relationships, they shall be escalated through the following mechanisms until such point that they are resolved:



39. To provide assurance about the effectiveness of the arrangements and oversight of the DDB's performance, the Quarterly DDB Oversight Group provides board-level oversight and challenge. It is attended by senior responsible owners and delivery leads within both the DDB and the OfS to enact an effective accountability mechanism for the DDB's delivery priorities.

40. We expect that the OfS be entitled to nominate at least one person to be a member of any external group(s) that Jisc establishes for the purpose of advising on its DDB activities.

41. We also expect Jisc to convene meetings of its 'statutory customers' at a suitable frequency to enable the OfS and statutory customers to liaise regarding our respective decision making about Jisc's data collection and publication activity as they relate to services provided to statutory customers (so, in the case of the OfS, to the DDB functions).

Annual reporting

42. The DDB is required to report annually to the OfS on the performance of its duties as the DDB. We expect the annual report to include:

- An account of DDB activities and deliverables for the year, and critical self-reflection about the quality and timeliness of deliverables, and any areas for improvement.
- A critical, evidence-based evaluation of performance against a set of key performance indicators (KPIs). The KPIs for the 2024-25 annual report are set out in **Annex C**. We expect the assessment to include the level of performance achieved for each KPI, and an explanation and planned improvements in relation to any KPI(s) that have not been met for the year.
- A report on the costs incurred for each data collection and actions to be taken to reduce costs.
- An analysis of any relevant lessons learned activities and feedback from providers, and how such lessons learned and feedback has been or will be acted on.
- A critical, evidence-based evaluation of the quality, reliability and timeliness of registered providers' information returns and the proactive steps Jisc will take to improve the quality, reliability and timeliness of data returns.

- f. A forward look of key activities for the year ahead.

43. In addition to reporting annually, we expect the DDB to proactively monitor its performance and delivery risks throughout the year. We expect the DDB to routinely provide the OfS with updates on delivery and access to risk registers for its key activities. We expect the DDB to notify the OfS of any significant risk to delivery of its DDB duties or slippage in performance, as soon as it identifies the issue.

Triennial review

44. The OfS has a duty to inform the Secretary of State if it has significant concerns about how Jisc is performing its duties as the DDB, or the continued suitability of Jisc to be designated under Schedule 6 of HERA. If the OfS identifies such concerns, we would in the first instance raise these with Jisc and seek proposals to address the concerns unless for reasons of urgency it is impossible to do so.

45. Following the third year of its designation (i.e. after October 2025), the OfS is required to prepare a triennial report to the Secretary of State about Jisc's performance of its duties as the DDB and whether Jisc should continue to be designated, as well as the appropriateness of the fees charged by the DDB, and any other matters we consider relevant.

46. In preparing the triennial report we expect to draw on our ongoing engagement and oversight activities, Jisc's annual reports, the views of providers and other relevant parties. To help inform our triennial report, we expect Jisc in its third annual report (for 2024-25) to include an analysis of formal feedback gathered from a wide range of registered providers about the performance of its duties as the DDB.

Jisc's non-DDB activities and potential conflicts of interest

47. Jisc undertakes a range of activities outside of its role as the DDB (referred to hereafter as 'non-DDB activities'). These may include without limitation:

- a. Collection or publication of data to provide services to other statutory customers within England and across the UK.
- b. Publication of UK-wide data insights.
- c. Collection, processing or dissemination of data for other non-DDB purposes.
- d. A range of technology-related and data-related services and digital infrastructure, as part of Jisc's wider role in improving lives through the digital transformation of education and research.

48. The OfS and Jisc acknowledge that, as the regulator of English higher education, regulatory decisions and policies are exclusively a matter for the OfS. As the DDB, Jisc's responsibility is the timely and accurate compilation, supply and publication of appropriate information required by that function. As the OfS specifies what data is to be compiled, made available and published under HERA, whether that information is sufficient for the OfS's needs and how that information is used by the OfS are not matters for which Jisc is responsible and accordingly are not matters on which Jisc should make public comment.

49. A conflict of interest means Jisc:

- a. exploiting its status as DDB
- b. for non-DDB purposes
- c. in a way that has, or that a reasonable person might expect to have, a materially negative impact on the delivery of DDB activity.

For the avoidance of doubt, all three conditions must be met at the same time for a conflict to arise.

50. We expect Jisc to take all reasonable steps to identify and avoid possible conflicts of interest before they materialise, including notifying the OfS of a likely conflict in advance of it materialising, and considering any observations from the OfS on how to mitigate it.

51. In carrying out any data-related non-DDB activities (i.e. activities that do not relate to the compiling, making available or publishing of data under sections 64 and 65 of HERA), we expect Jisc to:

- a. Ensure that providers in England can decide whether to engage in such non-DDB activities on an optional basis, making expressly clear to providers that the activity is optional.
- b. Ensure that any optional services for providers do not lead to any diminishing of the quality or timeliness of data collected as the DDB.
- c. Make a clear distinction between its DDB activities and publications, and any non-DDB data-related activities and publications.
- d. Ensure that the costs incurred in carrying out non-DDB activities are not subsidised by the fees the DDB charges to providers for its DDB activities.

52. Where Jisc makes any use of data collected in its capacity as the DDB for any purpose other than the performance of its duties as the DDB, we expect Jisc to:

- a. Use reasonable endeavours to make use of the DDB data in the first instance for the performance of its duties as the DDB, and only thereafter make use of it for any other purpose. For example, where Jisc intends to publish, disclose or disseminate data to third parties, it should not do so prior to the relevant data being published on dates determined by reference to OfS requirements under section 65 of HERA – unless publication is delayed by any action outside of Jisc's control, which, for the avoidance of doubt, may include any default of the OfS under this Statement of Expectations.
- b. Comply with relevant data protection legislation in any processing of the DDB data.

53. Jisc will not publicly comment on:

- a. OfS regulatory actions or policy;
- b. Any analysis by the OfS of DDB data;

c. Any use by the OfS of DDB data

without the OfS's prior approval, which may be given or withheld in the OfS's absolute discretion.

This restriction will not prevent Jisc responding to any express or implied criticism made of it by the OfS or responding to any parliamentary question or request for information from the Secretary of State. Nor does it apply to commenting on statistical matters of relevance to users when acting in compliance with the Code of Practice for Statistics.

54. Jisc will not perform its DDB functions in a way which could reasonably be considered to be contrary to the OfS's proper interests as regulator of English higher education. This requirement does not impact on Jisc's non-DDB activities.

Annex A: Information to be compiled and made available in relation to registered providers

Setting out the information to be compiled, and in what form and manner, involves setting out a range of details including the records that are required, the fields within those records, and coding frames and guidance for those fields.

On 3 October 2022, the OfS wrote to Jisc setting out the data we require it to compile, and in what form and manner. The OfS adopted Jisc's relevant data specifications and coding manuals as published at that time, as the articulation of our requirements.

Jisc's current data specifications and coding manuals linked to from the table below articulate our current requirements for the information to be compiled and made available, and in what form and manner, as of October 2025. The requirements relating to each record include all documents linked to from the URL provided.

We expect to articulate any changes to these requirements by agreeing further updates or changes to the specifications published by Jisc, including where these arise from consultations about particular data collections.

| Type of data | Record to be collected by Jisc | Current specification | Description |
|---|-----------------------------------|---|--|
| Student data (students studying in England) | Student record | https://www.hesa.ac.uk/collection/24056/ | Providers return data, for each of their students, on: entry profile; demographic characteristics; course of study; modules; qualification; and engagement with study in the academic year. |
| Student data (students studying abroad) | Aggregate Offshore | https://www.hesa.ac.uk/collection/c24052/ | Providers return aggregate data about the numbers of students studying in other countries, who are registered by or are studying for an award of the reporting provider. |
| Graduate Outcomes data | Graduate Outcomes contact details | https://www.hesa.ac.uk/collection/24071/ | Providers return the names and contact details of their graduates who are in scope of the Graduate Outcomes survey. |
| | Graduate Outcomes survey results | https://www.hesa.ac.uk/collection/24072/ | Jisc (or its contractors) surveys graduates around 15 months after they complete their studies. Responses are compiled about graduates' employment, further study or other activities; their reflections on these activities; and their wellbeing. |

| Type of data | Record to be collected by Jisc | Current specification | Description |
|---------------|--------------------------------|---|---|
| Staff data | Staff | https://www.hesa.ac.uk/collection/c24025/ | Providers return individualised data about the demographic characteristics, contract of employment and main activities of their staff. |
| Course data | Discover Uni | https://www.hesa.ac.uk/collection/c25061/ | Providers return data about their undergraduate courses that will be open to applicants, including details of the teaching and assessment methods, study options, associated qualification, accreditation and location. |
| Provider data | Provider profile | https://www.hesa.ac.uk/collection/c25041/ | Providers return data about the structure of their departments mapped to cost centres, and their campus names and locations. |

Annex B: Information to be published in relation to registered providers

Setting out the information we require to be published, and in what form and manner, involves setting out a range of details including – for each output – a large number of tables and charts each with specific coverage requirements.

On 3 October 2022, the OfS wrote to Jisc setting out the data we require it to publish, and in what form and manner. The letter referred to Jisc's relevant publications at that time, as the articulation of our requirements.

Jisc's most recent relevant publications referred to in the table below articulate our current expectations for the information to be published, and in what form and manner, during 2024-25. We expect to review and amend these requirements from 2025-26.

| Type of data | Publications | Reference publication | Description |
|------------------------|--|---|---|
| Student data | Higher education student statistics (bulletin) | https://www.hesa.ac.uk/data-and-analysis/students | Aggregate data about registered providers' student numbers and characteristics, location, type and subject of study, and qualifications achieved. |
| | Higher education student (open) data | | Provider and aggregate-level data about student numbers and characteristics, location, type and subject of study, progression and qualifications. |
| Graduate outcomes data | Graduate outcomes statistics (bulletin) | https://www.hesa.ac.uk/data-and-analysis/graduates | Aggregate data about registered providers' graduate characteristics, activity, salaries and reflection on activity. |
| | Graduate outcomes (open) data | | Provider and aggregate-level data about graduate characteristics, activity, salaries and reflections on activity. |
| Staff data | Higher education staff statistics (bulletin) | https://www.hesa.ac.uk/data-and-analysis/staff | Aggregate data about registered providers' staff characteristics, the areas they work in, employment conditions, salaries and location. |
| | Higher education staff (open) data | | Provider and aggregate-level data about staff characteristics, the areas they work in, employment conditions, salaries and location. |
| Course data | Discover Uni dataset | https://www.hesa.ac.uk/support/tools-and-downloads/unistats | Data that underlies the Discover Uni website, including data about registered providers and details of each of their undergraduate courses, and the student profiles and outcomes from those courses. |
| Finance data | Higher education provider data: Finance | https://www.hesa.ac.uk/data-and-analysis/finances | Data about registered providers' income, expenditure and other financial indicators and statements. |

Annex C: Key performance indicators

The table below summarises the KPIs that Jisc should report against for 2024-25. These have been revised, following discussion with Jisc. We expect to agree with Jisc an additional, more detailed, supplementary document that specifies the relevant terms and measures in the summary table below.

The KPIs relate only to Jisc's DDB activities, and to providers registered in England.

Where a performance target is not met, we expect Jisc in its annual report to identify and explain the reasons for this, and to set out plans for improving performance in future.

We expect to amend the KPI relating to Graduate Outcomes survey response rates, and may make further changes to the KPIs following discussion with Jisc.

| KPI | How should it be measured? | Performance target |
|---|---|-------------------------------|
| Effective governance and decision making | Number of instances of incorrect process governance relating to DDB activities as described in HERA section 64 or 65 that the OfS or Jisc become aware of. | <=1 |
| Effective systems and service to providers | Proportion of required data returns not signed off by the provider by the specified deadline and meeting the relevant quality rules, where the provider highlights Jisc's systems, process or service as a contributory reason for their delay. | <=2% for each data collection |
| Accurate advice to providers | Number of instances of incorrect advice being given to providers that the OfS or Jisc become aware of. | <=5 |
| Robust quality procedures | Number of provider errors found in delivered data that require changes to quality procedures to ensure they are captured in future, where these changes should have been identified by Jisc (excluding where these are specifically regarding data policy). | <=2 |
| Sufficient responses to the Graduate Outcomes survey | Response rate achieved for the Graduate Outcomes survey – UK-domiciled, full-time qualifiers | >=60% |
| | Response rate achieved for the Graduate Outcomes survey – UK-domiciled, part-time qualifiers | >=60% |
| | Response rate achieved for the Graduate Outcomes survey – research-funded qualifiers | >=65% |

| KPI | How should it be measured? | Performance target |
|--|--|--|
| Accurate processing of data | Number of processing errors, including derived fields, within any data deliveries, excluding deliveries explicitly marked as test. | <=2 |
| Timely delivery of data | Deliveries made to the OfS within the expected window. | Typically, within 8 days of the collection close |
| Appropriate publication of data | Number of concerns reported under the Code of Practice for Statistics in relation to Jisc's statistical publications under section 65 of HERA, for reasons which Jisc could have reasonably prevented. | 0 |