

## HESES21 Workbook Table Exercises

These exercises describe some courses offered by a higher education provider. They are designed to give you practice in filling in the tables of the HESES21 workbook. All the courses described below can all be filled in on one workbook.

You may want to refer to your other webinar materials when completing these exercises, but we have provided you with a table at the bottom of the page to look up price groups from HECoS and LDCS codes.

Please note:

- The data for each course is applicable to more than one workbook table.
- In these examples, when considering fundability status for Home fee students we have considered only ELQ status. In reality, other criteria such as whether they are studying on a closed course or are funded by another public source may apply to make them non-fundable.
- When filling out your own HESES return, you will need to assign a mode for each course. However, for these exercises, you are told the mode for each course so you will not have to consider if they meet the definitions for full-time, sandwich year out or part-time.
- If entered correctly none of the examples overlap on Tables 1 to 3, they are all entered on separate lines.
- However, if entered correctly they will overlap on Table 5. Courses D and E will require you to amend lines you've already filled in for Courses A and C.

Reference – HECoS and LDCS code look up.

Course title	HECoS code	LDCS code	Price group
Acoustics	100427	RC.25	B
Architecture	100122	TD.1	C2
Business studies	100079	AA.3	D
Economics	100450	EB	D
Film Studies	100058	KA.3	C1.2
Marine Biology	100351	RH.3212	B
Mathematics	100403	RB	C2
Mental health nursing	100287	PH.41	C2
Midwifery	100288	PH.53	C2

## Course A – HNC in Business Studies

How would you record these students on Tables 1 and 5?

<b>Course A</b>	<b>HNC in Business Studies (HECoS 100079, LDCS AA.3)</b>
Duration	One year full-time (42 weeks)
Student information	45 students are enrolled on this course for 2021-22: <ul style="list-style-type: none"> <li>• One student, who is starting in September, previously started a HNC in 2020-21 but withdrew in January 2021.</li> <li>• All other students are new to the provider.</li> </ul>
Fundability and residential status	All 45 students are classed as Home fee (UK-domiciled). All 45 students are classed as OfS-fundable.
Further student information	35 students start the course in September 2021, and do not withdraw by the census date. 10 students are due to commence in February 2022.
Historical information	In 2020-21, the same course had 15 students overall: <ul style="list-style-type: none"> <li>• Two withdrew in January before undergoing the final assessment for that year.</li> <li>• All other students on this course in 2020-21 completed their year of instance.</li> </ul>

### Starting points

Table 1:

- What price group is the course assigned to? **D**
- What level of study should this be recorded as? **UG**
- Is this a standard or long year? **Standard**
- How many students should be recorded in Column 1? **35**
- How many students should be forecast in Column 2? **10**
- Looking at the completion information for 2020-21, how many students didn't complete the year and what is the non-completion rate for 2020-21?  
**2 out of 15 = 13.3%**
- If you apply this to 2021-22, what would be a sensible non-completion prediction?  
**45 x 13.3% = 5.985, which rounds to 6 non-completions**

Table 5:

- Section A – which columns should students be recorded?  
**All students are Home fee (UK-domiciled) – which is column (a)(i)**
- Section B – how can you identify students that are **not** new entrants here?  
**One student is repeating the year, so isn't a new entrant. This is because they have studied at the provider (at the same broad level) in the previous two academic years, so 44 new entrants.**

## Course B – Masters’ in Acoustics

How would you record these students on Tables 1 and 5?

Course B	Masters’ in Acoustics (HECoS 100427, LDCS RC.25)
Duration	1 year full-time (46 weeks, no work placement). This postgraduate taught course is designated for masters’ degree loans.
Students	30 students are enrolled on this course for 2021-22, all are new to the institution in 2021-22.
Fundability and residential status.	The students can be broken down into the following characteristics: <ul style="list-style-type: none"> <li>• 8 Home fee: UK domiciled – 6 fundable, 2 non-fundable</li> <li>• 2 Home fee: Other – both fundable</li> <li>• 20 Overseas</li> </ul>
Further student info	All students commence teaching on 1 October 2021.
Historical information	Non-completion rates: Home fee 10%, Overseas 8%

### Starting points

Table 1:

- What price group is the course assigned to? **B**
- What level of study should this be recorded as? **PGT (Masters’ loan)**
- Is this a standard or long year? **Long – activity is 45 weeks or more**
- How many students should be recorded in Column 1? **All 30**
- How many students should be forecast in Column 2? **None**
- Non-completions: what would a sensible non-completion prediction be, given the rates quoted?
  - **OfS-fundable = 10% of 8 = 0.8, round to 1**
  - **Non-fundable = 10% of 2 = 0.2, round to 0**
  - **Overseas = 8% of 20 = 1.6, round to 2**

Table 5:

- Section A – which columns should students be recorded in?  
**Remembering to record ‘UK-domiciled’ and ‘Other’ students separately, students are recorded in all columns except (b)(ii)**
- Section B – how can you identify students that are new entrants here?  
**All are new entrants, so Section B is the same as section A**

## Course C - HND in Film Studies

How would you record these students on Tables 3 and 5?

Course C	HND in Film Studies (HECOS 100058, LDCS KA.3)
Duration	Part-time HND: 3 years. The equivalent full-time course takes 2 years; FTE (relative to an equivalent full-time course) is 0.67. Both the full-time and part-time courses involve 35 weeks of attendance per year, and commence on 1 October 2021.
Students	62 students: <ul style="list-style-type: none"> <li>• 25 students in their 1<sup>st</sup> year of study, new to the institution in 2021-22</li> <li>• 20 students continuing into 2<sup>nd</sup> year</li> <li>• 17 students continuing into 3<sup>rd</sup> year.</li> </ul> No students are repeating a year. All are Home fee, UK-domiciled
Entry qualifications	Entry qualifications relevant to fundability status. In each year, students have the following entry qualifications: 1 <sup>st</sup> year: A-level (18 students), HNC (2), HND (1), BA (4) 2 <sup>nd</sup> year: A-level (17 students), BA or BSc (2), MSc (1) 3 <sup>rd</sup> year: A-level (13 students), HNC (1), HND (3)
Historical information	Non-completion rate is 15% in all years.

### Starting points

Table 3:

- What price group is the course assigned to? **C1.2**
- What level of study should this be recorded as? **UG**
- Is this a standard or long year? **Standard**
- Fundability – what entry qualifications would mean that a student is aiming for an ELQ? **ELQ if have HND, BA or BSc, or MSc**
- How many students should be recorded in Column 1? **All 62**
- How many students should be forecast in Column 2? **None**
- Non-completions: what would a sensible non-completion prediction be, given the rates quoted?
  - **OfS-fundable = 15% of 51 = 7.65, round to -8**
  - **Non-fundable = 15% of 11 = 1.65, round to -2**
- What is the equivalent FTE for one student? **2/3 or 0.67**
- If this is applied to the values in column 4, what total FTE should be recorded in column 4a?
  - **OfS-fundable = 43 x 2/3 = 28.67**
  - **Non-fundable = 10 x 2/3 = 6.67**

Table 5:

- Section A – which columns should students be recorded in?  
**All are UK-domiciled, so (a)(i) or (b)(i)**
- Section B – how can you identify students that are new entrants here?  
**All students who are in their first year.**

**Course D – Bachelors’ in Marine Biology**

How would you record these students on Tables 1, 2, 4 and 5?

<b>Course D</b>	<b>Bachelors’ in Marine Biology (HECoS 100351, LDCS RH.3212)</b>			
Duration	3 years full-time (39 weeks activity per year)			
Students	145 students are enrolled on this course for 2021-22: <ul style="list-style-type: none"> <li>• 50 in their 1<sup>st</sup> year of study, new to the institution in 2021-22</li> <li>• 45 continuing in their 2<sup>nd</sup> year</li> <li>• 40 continuing in their 3<sup>rd</sup> year</li> <li>• 10 taking sandwich year out abroad under Erasmus+/Turing scheme.</li> </ul>			
Fundability and residential status, including entry qualifications	The students can be broken down into the following characteristics:			
		Home fee: UK-domiciled	Home fee: Other	Overseas
	1 <sup>st</sup> year	35 students: <ul style="list-style-type: none"> <li>• 25 with A-levels</li> <li>• 5 with foundation degrees</li> <li>• 5 with BA / BSc</li> </ul>	5 students: <ul style="list-style-type: none"> <li>• 4 with A-levels</li> <li>• 1 with BA / BSc</li> </ul>	10 students
	2 <sup>nd</sup> year	32 students: <ul style="list-style-type: none"> <li>• 27 with A-levels</li> <li>• 3 with foundation degrees</li> <li>• 2 with BA / BSc</li> </ul>	4 students: <ul style="list-style-type: none"> <li>• 3 with A-levels</li> <li>• 1 with a foundation degree</li> </ul>	9 students
	3 <sup>rd</sup> year	29 students: <ul style="list-style-type: none"> <li>• 20 with A-levels</li> <li>• 6 with foundation degrees</li> <li>• 3 with BA / BSc</li> </ul>	4 students: <ul style="list-style-type: none"> <li>• 4 with A-levels</li> </ul>	7 students
Sandwich year out abroad	8 students: <ul style="list-style-type: none"> <li>• 6 with A-levels</li> <li>• 2 with BA / BSc</li> </ul>	2 students: <ul style="list-style-type: none"> <li>• 1 with A-levels</li> <li>• 1 with a BA</li> </ul>	0 students	
Further student info	5 Home fee, OfS-fundable, UK-domiciled first year students with A-levels as their highest prior qualification are due to commence in January 2022. All other students commence students on 1 October 2021.			
Historical information	Non-completion rates: <ul style="list-style-type: none"> <li>• Home fee (full-time) 10%,</li> <li>• Overseas 20%</li> <li>• Sandwich year out abroad 15%</li> </ul>			

Starting points

Tables 1, and 2:

- What price group is the course assigned to? **B**
- What level of study should this be recorded as? **UG**
- Is this a standard or long year? **Standard**

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- Fundability – what entry qualifications would mean that a student is aiming for an ELQ? **ELQ if have BA/BSc (or higher)**
- How many students should be recorded in Column 1?
  - **All but 5 in Table 1.**
  - **All in Tables 2 and 4.**
- How many students should be forecast in Column 2? **5 in Table 1 only.**
- Non-completions: what would a sensible non-completion prediction be, given the rates quoted?
  - **Table 1:**
    - **Fundable =  $98 \times 10\% = 9.8$ , round to -10**
    - **Non-fundable =  $11 \times 10\% = 1.1$ , round to -1**
    - **Overseas =  $26 \times 20\% =$  round to -5**
  - **Table 2:**
    - **Fundable =  $7 \times 15\% = 1.05$ , round to -1**
    - **Non-fundable =  $3 \times 15\% = 0.45$ , round to 0**

### Table 4:

- What type of year abroad is this year? **Other study years abroad**
- Is it a full-time year abroad or a sandwich year out? **Sandwich year out**

### Table 5:

- Section A – which columns should students be recorded in?  
**All columns are used**
- Section B – how can you identify students that are new entrants here?  
**All students who are in their first year.**

**Course E - Foundation degree in Mathematics and Economics**

How would you record these students on Tables 3 and 5?

<b>Course E</b>	<b>Foundation degree in Mathematics and Economics (HECoS 100450 and 1000403, LDCS EB and RB)</b>			
Duration	Part-time foundation degree: 4 years. The equivalent full-time course takes 2 years. Equivalent full-time course is 39 weeks of activity per year. This split course consists of 240 credits, with 120 credits relating to each subject code.			
Students	209 students are enrolled on this course for 2021-22: <ul style="list-style-type: none"> <li>• 60 starting in their 1<sup>st</sup> year of study, new to the provider in 2021-22</li> <li>• 54 continuing in their 2<sup>nd</sup> year</li> <li>• 49 continuing in their 3<sup>rd</sup> year</li> <li>• 46 continuing in their 4<sup>th</sup> year</li> </ul>			
Fundability and residential status, including entry qualifications	The students can be broken down into the following characteristics:			
		Home fee: UK Domiciled	Home fee: Other	Overseas
	1 <sup>st</sup> year	35: 30 with A-levels 5 with BA / BSc	10: 8 with A-levels 2 with BA / BSc	15
	2 <sup>nd</sup> year	31: 27 with A-levels 1 with an HNC 3 with BA / BSc	9: All with A-levels	14
	3 <sup>rd</sup> year	28: 27 with A-levels 1 with Foundation degree	8: 7 with A-levels 1 with BA / BSc	13
4 <sup>th</sup> year	26: 23 with A-levels 3 with BA / BSc	8: 7 with A-levels 1 with a BA	12	
Further student info	All students commence teaching on 12 October 2021.			
Historical information	Non-completion rates: 9% for Home fee students, 12% for Overseas students			

Starting points

Table 3

- What price groups is the course assigned to? **C2 and D**
- Split price groups – what proportion of the activity should be assigned to each price group? **50% in each.**  
**Note, this means that, of the 155 fundable students, 77.5 should be entered in C2 and 77.5 in D. Similarly, with 54 Overseas students, 27 should be entered in each price group.**
- What level of study should this be recorded as? **UG**
- Is this a standard or long year? **Standard**

- Fundability – note that these students are studying for a foundation degree.  
**As they are studying for a foundation degree, they are ELQ but exempt – so Home fee students are all fundable.**
- How many students should be recorded in Column 1? **All**
- How many students should be forecast in Column 2? **None**
- Non-completions: what would a sensible non-completion prediction be, given the rates quoted?
  - **Fundable =  $77.5 \times 9\% = 6.97$ , round to -7**
  - **Non-fundable =  $27 \times 12\% = 3.24$ , round to -3**
- What is the equivalent FTE for one student?  
**The two year full-time course is takes four years, so FTE is 0.5.**
- If this is applied to the values in Column 4, what total FTE should be recorded in Column 4a?
  - **Fundable =  $70.5 \times 0.5 = 35.25$**
  - **Non-fundable =  $24 \times 0.5 = 12.00$**

Table 5:

- Section A – which columns should students be recorded in?  
**All Home fee students are OfS-fundable so columns (a)(i), (a)(ii) and (c).**
- Section B – how can you identify students that aren't new entrants here?  
**New entrants are 1<sup>st</sup> year**



## Course F – Masters' in Architecture

How would you record these students on Tables 1 and 5?

<b>Course F</b>	<b>Masters' in Architecture (HECoS 100122, LDCS TD.1)</b>
Duration	1 year full-time, 47 weeks of activity, 10 of which are work-based study. This course is designated under the undergraduate student support arrangements (required for registration with the Architects Registration Board).
Students	30 students are enrolled on this course for 2021-22, all completed a bachelors' with the university last year.
Fundability and residential status.	The students can be broken down into the following characteristics: <ul style="list-style-type: none"> <li>• 10 Home fee: UK domiciled – 9 fundable, 1 non-fundable</li> <li>• 20 Overseas</li> </ul>
Further student info	All students commence teaching on 1 October 2021.
Historical information	In the previous year, from 32 students: <ul style="list-style-type: none"> <li>• <b>2 students withdrew before the final exam.</b></li> <li>• 23 students took the final exam and passed.</li> <li>• 5 students took the final exam and failed.</li> <li>• 1 student did not take the final exam as they had already gained enough marks to pass the year through coursework.</li> <li>• <b>1 student did not take the final exam and failed the coursework.</b></li> </ul> <p>The non-completion rate is the same for all students.</p>

### Starting points

#### Table 1

- What price group is the course assigned to? **C2**
- What level of study should this be recorded as?  
**PGT (UG fee) – architecture, designated under UG student support**
- Is this a standard or long year?  
**Standard – 10 of the 47 weeks are work-based study (which do not count toward year length)**
- How many students should be recorded in Column 1? **All**
- How many students should be forecast in Column 2? **None**
- Non-completions: what would a sensible non-completion prediction be, given the rates quoted?  
**Of the 32 students, the 3 students highlighted would be counted as non-completions, as they did not take the final exam or pass on coursework alone -  $3/32 = 9.3\%$  non-completion rate.**

Table 5:

- Section A – which columns should students be recorded in?  
**All Home fee students are UK-domiciled so it's columns (a)(i), (b)(i) and (c).**
- Section B – how can you identify students that are new entrants here?  
**All are new entrants. They are new to studying at this broad level (PG).**

## Option Table 6a questions

Please note that Tables 1, 2, 3 and 5 would normally all be populated with the relevant data for these courses prior to completing Table 6a.

For these examples we will assume Tables 1, 2, 3 and 5 have been already completed and you won't have to complete them

Some helpful extracts from Annex F and Annex L are included after the course info. How would you record these 2 courses on Columns 1 to 4 of Table 6a?

### Course G – Bachelors' in Midwifery

<b>Course G</b>	<b>Bachelors' in Midwifery (HECoS 100287, LDCS PH.41)</b>
Duration	3 years full-time, 49 weeks of activity per year, including two four-week periods of clinical practice.
Students	There are 232 students in 2021-22: <ul style="list-style-type: none"> <li>• 88 students in their 1<sup>st</sup> year</li> <li>• 70 students in the 2<sup>nd</sup> year</li> <li>• 74 students in the 3<sup>rd</sup> year</li> </ul>
Further course info	From 2020-21, this course was partly commissioned and funded by an NHS organisation. In 2021-22, this means that 10 students in the 1 <sup>st</sup> year and 10 students in the 2 <sup>nd</sup> year are charged zero fees, as this is paid by the NHS organisation.
Further student info	All students have a year of instance that commences on 1 October 2021.
Historical information	Non-completion rates are 10% in all years.

**Standard length, only 41 weeks without clinical practice (paragraph 3, Annex F)**  
**20 students funded by NHS, therefore non-fundable by Para 13.f Annex F (below)**  
**212 students OfS-fundable.**  
**88 Starters in 2021-22.**  
**Non-completions = -21, -2, -8**  
**Totals = 191, 18, 79**

### Course H – Masters’ in Nursing (adult)

<b>Course H</b>	<b>Masters’ in Nursing (adult) (HECoS 100288, LDCS PH.53)</b>
Duration	4 years full-time, 45 weeks of attendance per year, including a four-week period of work-based study. This course is designated under the undergraduate student support arrangements.
Students	There are 571 students in 2021-22: <ul style="list-style-type: none"> <li>• 165 students in their 1<sup>st</sup> year</li> <li>• 150 students continuing into the 2<sup>nd</sup> year</li> <li>• 135 students continuing into the 3<sup>rd</sup> year</li> <li>• 121 students continuing into 4<sup>th</sup> year.</li> </ul> No students are repeating a year.
Further course info	From 2020-21, this course was partly commissioned and funded by an NHS organisation. In 2021-22, this means that 10 students in the 1 <sup>st</sup> year and 10 students in the 2 <sup>nd</sup> year are charged zero fees, as this is paid by the NHS organisation.
Further student info	All students commence their year of instance 1 October 2021.
Historical information	Non-completion rates are 10% in all years.

**Standard length, 41 weeks without work-based study (see paragraph 3, Annex F)**

**20 students funded by NHS, therefore non-fundable by para 13.f Annex F**

**551 students OfS-fundable.**

**165 Starters in 2021-22.**

**Non-completions = -55, -2, -17**

**Totals = 496, 18, 148**

#### Starting points

- You need to identify which combinations of profession, ‘starter in..’ and level are fundable and which non-fundable – look at the extracts below.

### **Extracts from the HESES guidance relating to nursing, midwifery and allied health courses**

Fundability status for Home fee students starting pre-registration courses in nursing and midwifery (taken from Annex F)

<b>Courses leading on successful completion to first registration in</b>	<b>Level of course</b>	<b>Home fee Starters up to and including 2016-17</b>	<b>Home fee Starters in 2017-18</b>	<b>Home fee starters from 2018-19 onwards</b>
Nursing – adult Nursing – children Nursing – learning disability	Undergraduate	All students are <b>non-fundable</b> by paragraph	All students are <b>OfS-fundable</b> unless paragraph	All students are <b>OfS-fundable</b> unless paragraph

Courses leading on successful completion to first registration in	Level of course	Home fee Starters up to and including 2016-17	Home fee Starters in 2017-18	Home fee starters from 2018-19 onwards
Nursing – mental health		14.c.ii of this annex	14.f. of this annex applies	14.f. of this annex applies
Nursing – unclassified Midwifery	Postgraduate	All students are <b>non-fundable</b> by paragraph 14.c.i. of this annex	All students are <b>non-fundable</b> by paragraph 14.c.i. of this annex	All students are <b>OfS-fundable</b> unless paragraph 14.f. of this annex applies

14. Home fee students meeting any of the following criteria should be recorded as non-fundable...

- c. Students on courses that on successful completion lead to first registration as a professional in nursing, midwifery, dietetics, speech and language therapy, podiatry, or orthotics and prosthetics, and which are either of the following:
  - i. Postgraduate courses that students started prior to 1 August 2018.
  - ii. Undergraduate courses that students started prior to 1 August 2017.
- f. Students on courses commissioned and funded by an NHS organisation, where the course fee charged to the student is zero because an NHS organisation is meeting the full costs of the course. This does not include students on courses studied as part of an apprenticeship, which remain fundable as long as all other fundability criteria are met. A course is commissioned by an NHS organisation if there is a contractual agreement with it that the provider will provide a certain number of places on the course. Other students on the same course who are not funded by an NHS organisation should be returned as fundable, where they meet all other relevant criteria.