

Annex D: Proposed additions to the applications requirements notice (Regulatory notice 7)

Schedule 1 part A

Element of registration	Providers this is applicable to	Specified information	Specified time	Manner specified
E11.1	All providers	Where a provider has identified that a provision in its governing documents, including but not limited to the set of governing documents submitted as part of its registration application, may be inconsistent with compliance with its free speech duties, it must provide: • the relevant governing document(s); • an explanation of the potential inconsistency identified; • any governance review, or other assessment undertaken in relation to the issue (where available); and • details of any steps taken, or proposed to be taken, to amend the relevant document(s) and the anticipated timescale for doing so.	To be submitted with application	Via the OfS portal
E11.2	All providers	A free speech code of practice, which may deal with other matters but must set out the following: • the provider's values relating to freedom of speech and an explanation of how those values uphold freedom of speech,	To be submitted with application	Via the OfS portal

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		- the procedures to be followed by staff and students of the provider and any students' union for students at the provider in connection with the organisation of— - meetings which are to be held on the provider's premises and which fall within any class of meeting specified in the code, and - other activities which are to take place on those premises and which fall within any class of activity so specified, - the conduct required of such persons in connection with any such meeting or activity, and - the criteria to be used by the provider in making decisions about whether to allow the use of premises and on what terms (which must include its criteria for determining whether there are exceptional circumstances for the purposes of section A1(10) of HERA). A completed free speech management and governance self-	This information may be requested by the OfS where further information is required to assess management and governance arrangements for the purpose of condition E11.2. The OfS will write to the provider if this is required. This information is to be submitted within 20	

Element of registration	Providers this is applicable to	Specified information	Specified time	Manner specified
		assessment template at Annex [TBC] of Regulatory advice 3.	working days of the OfS's request.	

Schedule 1 Part B

Providers this is applicable to	Specified information	Specified time	Manner specified
All providers	r. Amendments to the free speech code of practice submitted by the provider in connection with its registration application s. Where a provider has identified that a provision in its governing documents, including but not limited to the set of governing documents submitted as part of its registration application, may be inconsistent with compliance with its free speech duties, it must provide: • the relevant governing document(s); • an explanation of the potential inconsistency identified; • any governance review, or other assessment undertaken in relation to the issue (where available); and • details of any steps taken, or proposed to be taken, to amend the relevant document(s) and the anticipated timescale for doing so.	After submission of the provider's registration application and prior to the OfS making a final decision about the provider's registration application, and within 28 working days of the provider becoming aware of the specified information	Via the OfS portal