

HESES18 Workbook Table Exercises

These exercises describe some courses offered by a Higher Education provider. They are designed to give you practice in filling in the tables of the HESES18 workbook. All the courses described below can all be filled in on one set of tables (i.e. one workbook).

You should refer to the HESES18 guidance document, when completing these exercises.

Please note:

- ❖ Each course description includes data that is applicable to more than one table. However, no individual course will need you to fill in all the tables.
- ❖ In these examples, when considering fundability status for home & EU students we have considered only ELQ status. In reality, other criteria may apply to make them non-fundable.

Question 1: Course A - Full-time, 1-year HNC in Business and management studies

- (a) **Table 1 (Full-time):** How would you record this course on Table 1?
- (b) **Table 5 (Planning):** Looking at all students described in (a), how should they be returned in Table 5?

Course A	Full-time HNC in Business and management studies (cost centre 133)
Duration	1 year full-time (42 weeks)
Students	45 students are enrolled on this course for 2018-19: <ul style="list-style-type: none"> • 44 students are new to the institution in 2018-19. • 1 returning student previously started a HNC part-time at the institution in 2017-18, but withdrew in January 2018 and did not return for the rest of the 2017-18 academic year. This student starts their full-time HNC in September 2018. • Zero (0) students are subcontracted out.
Fundability & Residential status	All 45 students are classed as Home and EU (UK-domiciled). All 45 students are classed as OfS-fundable. 20 of the 45 students are on apprenticeships that include this HNC in Business and management studies.
Further student info	35 students start the course in September 2018, and have not withdrawn by 1 December 2018. These include the 20 apprenticeship students. 10 students are due to commence in February 2019.
Historical information	In 2017-18, the same course had 15 students overall, of which 2 withdrew in January before undergoing the final assessment for that year. All other students on this course in 2017-18 completed the year of instance.

Question 2: Course B – Full-time, 1-year Masters in Agriculture

- (a) **Table 1 (Full-time):** How would you record this course on Table 1?
 (b) **Table 5 (Planning):** Looking at all students described in (a), how should they be returned in Table 5?

Course B	Masters in Agriculture (cost centre 110)
Duration	1 year full-time, 46 weeks of activity. This postgraduate taught course is designated for Master's degree loans
Students	30 students are enrolled on this course for 2018-19, all are new to the institution in 2018-19
Fundability & Residential status.	The students can be broken down into the following characteristics: <ul style="list-style-type: none"> • 8 Home and EU: UK domiciled – 6 fundable, 2 non-fundable • 2 Home and EU: Other – both fundable • 20 Island and overseas
Further student info	No students are subcontracted out. All students commence teaching on 1 October 2018. None are part of an apprenticeship
Historical information	Non-completion rates: Home and EU 10%, Island and overseas 8%

Question 3: Course C - Part-time HND in Media studies

- (a) **Table 3 (Part-time):** How would you record this course on Table 3?
 (b) **Table 5 (Planning):** Looking at all students described in (a) above, how should they be returned in Table 5?

Course C	Part-time HND in Media studies (cost centre 145)
Duration	Part-time HND: 3 years. The equivalent full-time course takes 2 years; FTE (relative to an equivalent full-time course) is 0.67. Both the full-time and part-time courses involve 35 weeks of attendance per year, and commences on 1 October 2018.
Students	62 students: <ul style="list-style-type: none"> • 25 students in their 1st year of study, new to the institution in 2018-19 • 20 students continuing into 2nd year • 17 students continuing into 3rd year. No students are repeating a year. All are Home and EU, UK-domiciled
Further student info	No students are subcontracted out. No students are taking this course as part of an apprenticeship
Entry qualifications	Entry qualifications relevant to fundability status. In each year, students have the following entry qualifications: 1 st year: A-level (18 students), HNC (2), foundation degree (1), BA (4) 2 nd year: A-level (17 students), BA/BSc (2), MSc (1) 3 rd year: A-level (13 students), HNC (1), foundation degree (3)
Historical information	Non-completion rates are 15% in all years.

Question 4: Course D - Full-time BSc in Physics; Course E - Part-time foundation degree in Mathematics and Economics

- (a) **Table 1 (Full-time), Table 2 (Sandwich) and Table 3 (Part-time):** How would you record these 2 courses in Tables 1, 2 and 3?
- (b) **Table 4 (Year abroad):** How would you record these courses in Table 4
- (c) **Table 6 (Subcontractual):** How would you record these courses in Table 6?
- (d) **Table 5 (Planning):** Looking at all students described in (a) above, how should they be returned in Table 5?

Course D	Full-time BSc in Physics (cost centre 114)			
Duration	3 years full-time (39 weeks activity per year)			
Students	145 students are enrolled on this course for 2018-19: <ul style="list-style-type: none"> • 50 in their 1st year of study, new to the institution in 2018-19 • 45 continuing in their 2nd year • 40 continuing in their 3rd year • 10 taking sandwich year out abroad under Erasmus+ scheme. 			
Fundability & Residential status, including entry qualifications	The students can be broken down into the following characteristics:			
		Home and EU: UK Domiciled	Home and EU: Other	Island and overseas
	1 st year	35 students: 25 with A-levels 5 with foundation degrees 5 with BA / BSc	5 students: 4 with A-levels 1 with BA / BSc	10 students
	2 nd year	32 students: 27 with A-levels 3 with foundation degrees 2 with BA / BSc	4 students: 3 with A-levels 1 with a foundation degree	9 students
	3 rd year	29 students: 20 with A-levels 6 with foundation degrees 3 with BA / BSc	4 students: 4 with A-levels	7 students
	Sandwich year out abroad	8 students: 6 with A-levels 2 with BA / BSc	2 students: 1 with A-levels 1 with a BA	0 students
Further student info	No students are subcontracted out. In the 1 st year only, 5 of the OfS-fundable (UK domiciled) students are due to commence in January 2019. The rest commence on October 1 2017.			
Historical information	Non-completion rates: 1 st year 10%, 2 nd year 9%, 3 rd year 8%, sandwich year out abroad 2%			

Course E	Part-time foundation degree in Mathematics (cost centre 122) and Economics (cost centre 129)			
Duration	Part-time foundation degree: 4 years. The equivalent full-time course takes 2 years. Equivalent full-time course is 39 weeks of activity per year. This split course involves 6 modules per year, 3 in each cost centre.			
Students	209 students are enrolled on this course for 2018-19: <ul style="list-style-type: none"> • 60 in their 1st year of study, new to the institution in 2018-19 • 54 continuing in their 2nd year • 49 continuing in their 3rd year • 46 continuing in their 4th year 			
Fundability & Residential status, including entry qualifications	The students can be broken down into the following characteristics:			
		Home and EU: UK Domiciled	Home and EU: Other	Island and overseas
	1 st year	35: 30 with A-levels 5 with BA / BSc	10: 8 with A-levels 2 with BA / BSc	15
	2 nd year	31: 27 with A-levels 1 with a HNC 3 with BA / BSc	9: All with A-levels	14
	3 rd year	28: 27 with A-levels 1 with Foundation degree	8: 7 with A-levels 1 with BA / BSc	13
4 th year	26: 23 with A-levels 3 with BA / BSc	8 7 with A-levels 1 with a BA	12	
Further student info	In the 1 st and 2 nd year, teaching for the course is subcontracted out to a further education college with a UKPRN of 1000000x. In the 3 rd and 4 th year, the teaching occurs at the university. All students commence teaching on 12 October.			
Historical information	Non-completion rates: 1 st year 10%, 2 nd year 9%, 3 rd year 6%, 4 th year 5%.			

**Question 5: Course F - Part-time BSc in Environmental sciences;
Course G – Masters in Architecture**

- (a) **Which Tables are applicable for Courses F and G?:** How would you record these 2 courses in Tables 1 to 4?
- (b) **Table 6 (Subcontractual):** How would you record these courses in Table 6?
- (c) **Table 5 (Planning):** Looking at all students described in (a) above, how should they be returned in Table 5?

Course F	Part-time BSc in Environmental sciences (cost centre 111)			
Duration	6 years part-time (equivalent full-time course is 3 years). Equivalent full-time course is 39 weeks of activity per year.			
Students	261 students are enrolled on this course for 2018-19, with 52 students in their 1 st year of study who are new to the institution in 2018-19.			
Fundability & Residential status, including entry qualifications	The students can be broken down into the following characteristics:			
		Home and EU: UK Domiciled	Home and EU: Other	Island and overseas
	1 st year	30 with A-levels 4 with foundation degrees 6 with BA / BSc	5 with A-levels 1 with BA / BSc	6
	2 nd year	30 with A-levels 4 with foundation degrees 2 with BA / BSc	3 with A-levels 2 with a foundation degree	5
	3 rd year	25 with A-levels 6 with foundation degrees 3 with BA / BSc	5 with A-levels	4
	4 th year	31 with A-levels 1 with a BSc	4 with A-levels 1 with a BA	4
	5 th year	30 with A-levels 1 with a MA	5 with A-levels	4
	6 th year	28 with A-levels 3 with foundation degrees	4 with A-levels	4
Further student info	In the 2 nd and 3 rd years, teaching is subcontracted out to a further education college with a UKPRN of 1000000y. In each year, 2 of the Island and overseas students commence their year of instance on 1 January 2019. The other Island and overseas students, and all of the Home and EU students, commence on 1 October 2018.			
Historical information	Non-completion rates: 1 st year 10%, 2 nd & 3 rd years 5%, 4 th , 5 th & 6 th years 2%			

Course G	Masters in Architecture (cost centre 123)
Duration	1 year full-time, 47 weeks of activity, 10 of which are work-based study. This course is designated under the undergraduate student support arrangements (required for registration with the Architects Registration Board).
Students	30 students are enrolled on this course for 2018-19, all new to the institution in 2018-19
Fundability & Residential status.	The students can be broken down into the following characteristics: <ul style="list-style-type: none"> • 10 Home and EU: UK domiciled – 9 fundable, 1 non-fundable • Home and EU: Other – no students • 20 Island and overseas
Further student info	No students are subcontracted out. All students commence teaching on 1 October 2018.
Historical information	In the previous year, from 32 students: <ul style="list-style-type: none"> • 2 students withdrew before the final exam. • 23 students took the final exam and passed. • 5 students took the final exam and failed. • 1 student did not take the final exam as they had already gained enough marks to pass the year through coursework. • 1 student did not take the final exam and failed the coursework. The non-completion rate is the same for all students.

OPTIONAL QUESTION ON Tables 7a to 7c

Please note that Tables 1, 2, 3 and 5 would normally all be populated with the relevant data for these courses prior to completing Tables 7a, 7b and 7c.

HOWEVER - for these examples we will assume Tables 1, 2, 3 and 5 have been already completed.

Question 6: How would you record these 3 courses on Columns 1 to 4a of Tables 7a and 7c?

We suggest that you consult your copy of the HESES18 guidance while completing this question. In particular, it will be helpful to look at:

- Annex F (Fundability status), particularly paragraph 14 and figure F2
- Annex L (Pre-registration courses), particularly paragraph 7 and figure L2

Course H	Full-time BSc Midwifery degree
Duration	Full-time degree: 3 years (49 weeks of attendance per year, including periods of clinical practice).
Students	There are 232 students in 2018-19: <ul style="list-style-type: none"> • 88 students in their 1st year of study • 70 students in the 2nd year • 74 students in the 3rd year.
Repeating students	Of the 232 students mentioned above: <ul style="list-style-type: none"> • 5 students are repeating the whole of the course's first year, having started the course in 2017-18. • 5 students are repeating the whole of the course's second year, having started the course in 2016-17.
Further student info	No students are subcontracted out. In each year, 10 students have a year of instance starting on 15 January 2019. All other students have a year of instance that commences on 1 October 2018.
Historical information	Non-completion rates are 10% in all years.

Course I	Full-time BSc in Nursing (adult)
Duration	Course I involves 45 weeks of attendance per year, including periods of work-based study.
Students	There are 450 students in 2018-19: <ul style="list-style-type: none"> • 165 students in their 1st year of study, • 150 students continuing into the 2nd year • 135 students continuing into the 3rd year. No students are repeating a year.

(Course I information continued on next page)

Course I	Full-time BSc in Nursing (adult)
Transferring students	<p>Of the students mentioned above, the following are transfers:</p> <ul style="list-style-type: none"> • 5 students into the 1st year from a BSc Chemistry course • 5 students into the 1st year from a BSc Midwifery course • 5 students into the 2nd year from a BSc Nursing (Mental health) course. <p>All students started their previous course in 2017-18.</p>
Further student info	<p>No students are subcontracted out. Course I commences on 1 October 2018</p>
Historical information	<p>Non-completion rates are 10% in all years.</p>

Course J	Part-time BSc in Occupational Therapy
Duration	<ul style="list-style-type: none"> • The part-time degree is completed over 4 years, compared to 3 years for the full-time equivalent course. • The full-time equivalent of the course involves 44 weeks of attendance per year, including periods of work-based study.
Students	<p>There are 171 students in 2018-19:</p> <ul style="list-style-type: none"> • 50 students in their 1st year of study, • 46 students continuing into the 2nd year • 40 students continuing into the 3rd year. • 36 students continuing into the 4th year. <p>No students are repeating a year.</p>
Course links	<p>The intake for the course is split into 2. In each year, half of the places are provided under contract with an NHS organisation, and half are not.</p>
Further student info	<p>No students are subcontracted out. Course J commences on 1 October 2018</p>
Historical information	<p>Non-completion rates are 10% in all years.</p>