

## HEIFES18 Workbook Table Exercises

These exercises describe some courses offered by a college. They are designed to give you practice in filling in the tables of the HEIFES18 workbook. All the courses described below can all be filled in on one set of tables (i.e. one workbook).

You should refer to the HEIFES18 guidance document, when completing these exercises.

Please note:

- ❖ Each course description includes data that is applicable to more than one table. However, no individual course will need you to fill in all the tables.
- ❖ In these examples, when considering fundability status for Home and EU students we have considered only ELQ status. In reality, other criteria may apply to make them non-fundable.

### Courses table – LARS code look up.

Course title	LARS code
HNC in Business and Finance	00100576
BSc in Biological Sciences	00229726
<b>MSc in Acoustics</b>	<b>00229736</b>
<b>MA in Marketing</b>	<b>00230703</b>
<b>HNC in Business and Management Studies</b>	<b>00232899</b>
BA (Hons) in Visual Communication	00240046
<b>HND in Visual Communication</b>	<b>00244620</b>
<b>BA in Textiles</b>	<b>00300213</b>
<b>Foundation Degree in Marine Ecology</b>	<b>00300733</b>
<b>BTEC HND Diploma in Construction and the Built Environment</b>	<b>50082747</b>
BTEC HNC Diploma in Construction and the Built Environment (QCF)	50082760

- Use the LARS code to look up the course title from the list above. (Not all courses are used).
- Use this to identify the appropriate row on the Courses table to fill in.
- The Courses table has some information pre-filled. Other information (course title, the proportion of split price groups, length of course) you will need to work out and complete.
- There are spaces in each course's description to fill in price group, level, sub-level and length information – you may need this when completing Tables 1 to 6.
- The sub-levels available are as follows:
  - UG: The Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies (FHEQ) level 4 and 5 apprenticeship; FHEQ level 6+ apprenticeship; All other UG

- PG (UG fee): Apprenticeship; All other PG (UG fee)
- PG (Masters' loan): Apprenticeship; All other PG (Masters' loan)
- PG (Other): Apprenticeship; All other PG (Other)
- Where a course has students at different sub-levels (e.g. some students are taking the course as part of an apprenticeship and some are not), the LARS code can be entered more than once.
- For questions 1, 2 and 3 we have already filled in Column 1 on Tables 1, 2, 3 and 5, to represent the automatic calculation built into the workbook.

### Question 1: Course A - Part-time HNC in Business and Management

- How would you record this course on the Courses table and Tables 1 and 5?

Course A	Part-time HNC in Business and Management		
LARS code			
Price group		Length	
Level and Sub-level			
Course info	<p>Part-time HNC over 1 year. This course is defined as part-time as all of the students study for 20 hours a week. The FTE for this course is therefore 1.00.</p> <p>The course involves 37 weeks of student activity during the year.</p>		
Students	<p>45 students are enrolled on this course for 2018-19:</p> <ul style="list-style-type: none"> <li>• 44 students are new to the provider in 2018-19.</li> <li>• 1 returning student previously started a HNC part-time at the provider in 2017-18, but withdrew in January 2018 and did not return for the rest of the 2017-18 academic year.</li> </ul>		
Fundability and Residential status	<p>All 45 students are classed as Home (UK-domiciled).</p> <p>All 45 students are classed as OfS-fundable.</p>		
Further student info	<p>No students are subcontracted out.</p> <p>20 of the 45 students are on apprenticeships that include this HNC in Business and management studies.</p> <p>All 45 students start the course in September 2018, and have not withdrawn by 1 November 2018.</p>		
Historical information	<p>In 2017-18, the same course had 15 students overall, of which 2 withdrew in January before undergoing the final assessment for that year.</p> <p>All other students on this course in 2017-18 completed the year of instance.</p>		

### Question 2: Course B - Masters in Acoustics

- How would you record this course on the Courses table and Tables 1 and 5?

Course B	Full-time Masters in Acoustics		
LARS code			
Price group		Length	
Level and Sub-level			
Course info	<p>Full-time MSc over one year.</p> <p>44 weeks of activity during the year.</p> <p>This course is designated for Master's degree loans</p>		
Students	<p>30 students are enrolled on this course for 2018-19, all are new to the provider in 2018-19</p>		

*(Course B information continued on next page)*

<b>Course B</b>	<b>Full-time Masters in Acoustics</b>
Fundability and Residential status.	The students can be broken down into the following characteristics: <ul style="list-style-type: none"> <li>• 8 Home and EU: UK domiciled – 6 fundable, 2 non-fundable</li> <li>• 2 Home and EU: Other – both fundable</li> <li>• 20 Island and overseas</li> </ul>
Further student info	No students are sub-contracted out. All students commence teaching on 1 October 2018. None are part of an apprenticeship
Historical information	Non-completion rates: Home and EU 10%, Island and overseas 8%

### Question 3: Course C - Part-time HND in Visual Communication

- How would you record this course on the Courses table and Tables 3 and 5?

<b>Course C</b>	<b>Part-time HND in Visual Communication</b>		
<b>LARS code</b>			
Price group		Length	
Level and Sub-level			
Course info	Part-time HND: 3 years. The equivalent full-time course takes 2 years. Both full-time and part-time courses involve 37 weeks of activity during the year.		
Students	62 students: <ul style="list-style-type: none"> <li>• 25 students in their 1<sup>st</sup> year of study, new to the provider in 2018-19</li> <li>• 20 students continuing into 2<sup>nd</sup> year</li> <li>• 17 students continuing into 3<sup>rd</sup> year.</li> </ul> No students are repeating a year. All are Home and EU, UK-domiciled		
Further student info	All student years start in September 2018. No students are sub-contracted out. No students are taking this course as part of an apprenticeship		
Entry qualifications	Entry qualifications relevant to fundability status. In each year, students have the following entry qualifications: 1st year: A-level (18 students), HNC (2), foundation degree (1), BA (4) 2nd year: A-level (17 students), BA/BSc (2), MSc (1) 3rd year: A-level (13 students), HNC (1), foundation degree (3)		
Historical information	Non-completion rates are 15% in all years.		

**Question 4: Course D - Part-time Foundation Degree in Marine Ecology;  
Course E - Full-time HND in Construction and the Built Environment**

- How would you record course D on the Courses table and Tables 3 and 5?

Course D	Part-time Foundation Degree in Marine Ecology			
LARS code				
Price group		Length		
Level and Sub-level				
Course info	Part-time foundation degree over 4 years Both the PT and FT courses involve 39 weeks of activity per year. This split course involves 6 modules per year, 3 in each price group.			
Students	209 students are enrolled on this course for 2018-19: <ul style="list-style-type: none"> <li>• 60 in their 1<sup>st</sup> year of study, new to the provider in 2018-19</li> <li>• 54 continuing in their 2<sup>nd</sup> year</li> <li>• 49 continuing in their 3<sup>rd</sup> year</li> <li>• 46 continuing in their 4<sup>th</sup> year</li> </ul>			
Fundability and Residential status, including entry qualifications	The students can be broken down into the following characteristics:			
		Home and EU: UK Domiciled	Home and EU: Other	Island and overseas
	1 <sup>st</sup> year	35: 30 with A-levels 5 with BA / BSc	10: 8 with A-levels 2 with BA / BSc	15
	2 <sup>nd</sup> year	31: 27 with A-levels 1 with a HNC 3 with BA / BSc	9: All with A-levels	14
	3 <sup>rd</sup> year	28: 27 with A-levels 1 with Foundation degree	8: 7 with A-levels 1 with BA / BSc	13
4 <sup>th</sup> year	26: 23 with A-levels 3 with BA / BSc	8 7 with A-levels 1 with a BA	12	
Further student info	No students are subcontracted out or are taught as part of an apprenticeship No students are repeating a year. In each year, 5 of the OfS-fundable (UK domiciled) students and 5 of the Island and overseas students are due to start their year in January 2019. The rest start their year October 1 2018.			
Historical information	Non-completion rates: 10% for all years			

- How would you record course E on the Courses table and Tables 1, 5 and 6?

<b>Course E</b>	<b>Full-time HND in Construction and the Built Environment</b>		
<b>LARS code</b>			
Price group		Length	
Level and Sub-level			
Course info	Full-time HND over 1 year. 42 weeks of activity per year.		
Students	124 students are enrolled on this course for 2018-19.		
Fundability and Residential status, including entry qualifications	The students can be broken down into the following characteristics:		
	Home and EU: UK Domiciled	Home and EU: Other	Island and overseas
	74: 64 with A-levels / Btecs 12 with Foundation degrees	30: 16 with A-levels / Btecs 8 with Foundation degrees	20
Further student info	5 of the Home and EU: UK domiciled, fundable students are repeating the year. All Home and EU students start their year in September 2018. All Island and Overseas students start their year in January 2019. The teaching for this course is sub-contracted out to a further education college with a UKPRN of 1000000y and is taught under an apprenticeship.		
Price group information	The year is made up of 8 modules. 6 of these modules have an LDCS code of TL, the remaining 2 have an LDCS code of TE.		
Historical information	Non-completion rates: 20%		

**Question 5: Course F - Part-time MA in Marketing; Course G – Full-time BA in Business Management**

- How would you record course F on the Courses table and Tables 3 and 5?

<b>Course F</b>	<b>Part-time Masters in Marketing</b>		
<b>LARS code</b>			
Price group		Length	
Level and Sub-level			
Course info	<p>Part-time MA taken over 2 years.  The equivalent full-time course is taken over 1 year, with 47 weeks of activity.  This course is designated for Master's degree loans.  The part-time course is new for 2018-19.</p>		
Students	62 students are enrolled on this course for 2018-19, all new to the provider in 2018-19		
Fundability and Residential status.	<p>The students can be broken down into the following characteristics:</p> <ul style="list-style-type: none"> <li>• 15 Home and EU: UK domiciled – 28 fundable, 7 non-fundable</li> <li>• Home and EU: Other – 4 fundable, 3 non-fundable</li> <li>• 20 Island and overseas</li> </ul>		
Further student info	<p>No students are subcontracted out.  All students commence teaching on 1 October 2018.  None are part of an apprenticeship</p>		
Historical information	<p>To calculate non-completion estimates, a comparable part-time course was considered. In 2017-18, from 30 students:</p> <ul style="list-style-type: none"> <li>• 2 students withdrew before the final exam.</li> <li>• 21 students took the final exam and passed.</li> <li>• 5 students took the final exam and failed.</li> <li>• 1 student did not take the final exam as they had already gained enough marks to pass the year through coursework.</li> <li>• 1 student did not take the final exam and failed the coursework.</li> </ul> <p>The non-completion rate is the same for all types of student.</p>		

- How would you record course G on the Courses table and Tables 1, 2 and 5?

Course G	Full-time BA in Textiles			
LARS code				
Price group		Length		
Level and Sub-level				
Course info	3 years full-time, with an option to take a sandwich year out. 39 weeks of activity per year.			
Students	180 students are enrolled on this course for 2018-19, with 56 students in their 1 <sup>st</sup> year of study who are new to the provider in 2018-19.			
Fundability and Residential status, including entry qualifications	The students can be broken down into the following characteristics:			
		Home and EU: UK Domiciled	Home and EU: Other	Island and overseas
	1 <sup>st</sup> year	28 with A-levels 5 with foundation degrees 6 with BA / BSc	7 with A-levels 4 with BA / BSc	6
	2 <sup>nd</sup> year	30 with A-levels 4 with foundation degrees 4 with BA / BSc	4 with A-levels 2 with BA / BSc 1 with MA / MSc	5
	3 <sup>rd</sup> year (sandwich year out)	10 with A-levels 3 with foundation degrees	1 with A-levels 1 with BA / BSc	0
	3 <sup>rd</sup> year (studying)	25 with A-levels 4 with foundation degrees 6 with BA / BSc	5 with A-levels	4
	4 <sup>th</sup> year	12 with A-levels 1 with a BSc	1 with A-levels 1 with a BA	0
Further student info	In each year, 2 of the Island and overseas students commence their year of instance on 1 January 2019. The other Island and overseas students, and all of the Home and EU students, commence on 1 October 2018.			
Historical information	Non-completion rates: 1 <sup>st</sup> and 2 <sup>nd</sup> years 10%, 3 <sup>rd</sup> and 4 <sup>th</sup> years 5%			