

# HESES19 - definitions

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## Session aims

**We are going to look at the basic definitions and concepts used in HESES.**

After the presentation you should know:

- What data is recorded on each table
- How to categorise students
- How to count student years
- How to make forecasts of non-completion and FTE
- Some table-specific definitions

We will also do some exercises to help cement our understanding of these definitions.



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## Where can we find more information?

Information	Location in worksheet	Guidance
Mode of study	Specific worksheet for each	Annex H
Level of study	Level column	Annex I
Price group	Price group column	Annex G
Long or standard-length year	Length column	Annex J
Fundability / residential status / domicile	Sub categories of columns 1,2,3...	Annex F
Standard or non-standard year	Column 1 or Column 2	Annex C
Non-completion forecasts	Column 3	Annex D
(Part-time only) FTE for completed years	Column 4a	Annex E
Number of new-entrant students	Table 5 only – section B	Annex C
Health profession	Tables 6a, 6b & 6c only	Annex L
Number of new starter students	Tables 6a, 6b & 6c only	Annex L

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## Part 1 - Categorising your students

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## Mode (Annex H)

- Mode determines which table to record a student in.
- Mode can be full-time, sandwich year out or part-time.

### **Full-time**

- Full-time fees are chargeable.
- Normally required to attend for at least **24 weeks in the year** of instance.
- Undertake study, tuition, learning in the workplace, work placement for at least **21 hours per week**.
- Here, this can include time spent on a sandwich work-placement, if the year doesn't meet the criteria to be a sandwich year out.

Table	Mode recorded
1: Full-time	Full-time
2: Sandwich	Sandwich year out
3: Part-time	Part-time
4: Year abroad	Full-time & Sandwich year out
5: Planning	All
6a-6c: Health	All

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## Mode (Annex H)

### **Sandwich year-out**

- A reduced fee is chargeable
- The year of instance includes a period of work-based experience
- Meets the definition given in the student support regulations OR is an Erasmus+ year abroad spent working
- Meets the time-based criteria in Annex H

### **Part-time**

- If a year doesn't meet the definitions for Full-time or Sandwich year out, it is considered part-time in HESES.

### **Note**

- Mode can change between years. More detail in the Annex.

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# Notes on Apprenticeships



Some students may be taking their higher education qualification as part of an apprenticeship. For these years of instance:

- They should be registered with and reported by the lead provider (usually contracted by the ESFA).
- If they are registered with you, you should return them in HESES in the same way as other students.
- We would normally expect them to be part-time.
- We only fund activity related to the higher education course.
- They are not considered to be closed courses (more on this later)

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## Table 1 Full-time

Table 1: Full-time counts of years of courses		Validation: OK First-stage credibility: OK			Validation: OK First-stage credibility: OK			Validation: OK First-stage credibility: OK			Validation: OK First-stage credibility: OK		
		Column 1			Column 2			Column 3			Column 4		
		Years countable between 1 August 2019 and census date inclusive			Forecast of years countable after census date and 31 July 2020 inclusive			Forecast of years not completed (negative values)			Automatically populated Estimated completed years academic year 2019-20 (Columns 1 + 2 + 3)		
		Home and EU			Home and EU			Home and EU			Home and EU		
		OFS-fundable (a)	Non-fundable (b)	Island and overseas (c)	OFS-fundable (a)	Non-fundable (b)	Island and overseas (c)	OFS-fundable (a)	Non-fundable (b)	Island and overseas (c)	OFS-fundable (a)	Non-fundable (b)	Island and overseas (c)
12 A	Standard	UG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13		PGT (UG fee)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14		PGT (Masters' loan)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17	Long	UG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18		PGT (UG fee)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19		PGT (Masters' loan)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22 B	Standard	UG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23		PGT (UG fee)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24		PGT (Masters' loan)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	Long	UG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28		PGT (UG fee)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29		PGT (Masters' loan)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
32 C1	Standard	UG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33		PGT (UG fee)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
34		PGT (Masters' loan)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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## Price groups (Annex G)

- Years of instance are assigned to price groups by considering:
- Firstly if they **meet the criteria for one of a number of specific cases**:
  - Sandwich years out
  - Clinical medical, dental and veterinary science
  - Pre-registration courses in nursing, midwifery and allied healthcare
  - Pre-registration courses in social work
  - Initial teacher training courses
- Otherwise, **by the codes that describe the subject of the course**. The type of code used depends on the type of provider:
  - Further education colleges – use **LDCS** codes
  - Other providers – use **HECoS** codes

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## Price groups – Codes

### All other Providers

- HECoS codes determined by you
- HESA has produced guidance for assigning HECoS codes to courses:

“The qualification subject(s) must represent directly, or relate very closely to, the wording on the qualification’s official certificate of award. More than three qualification subjects would generally be regarded as exceptional.”

### Colleges

- LDCS codes are associated with the learning aim of the course
- Can look up on the ESFA’s learning aims search – the courses table maps to price groups using this data
- Unless indicated, sub-levels have the same price group as the ‘parent’ level.

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## Price groups – other notes

- Years of instance can be split between price groups.
- Example: BSc Physics with maths, has 2 HECoS codes associated:
  - 100425 (physics) – maps to price group B
  - 100403 (mathematics) – maps to price group C2
- Students are split between price groups reflecting how much activity they do in each, ***based on the course as a whole***.
- Each year would have the same split of price groups

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## ‘Length’: Standard / long years

### Full-time students:

- A long year is where a student is in attendance for 45 weeks or more in the year of course.
- Some restrictions:
  - Periods of work experience don't count
  - Sandwich years don't count
  - (Usually) foundation degrees don't count
- If not a long year, it's a standard-length year

### Part-time students:

- Depends on the length of the equivalent full-time course

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## Level of Study

***UG – Undergraduate***

***PGT – Postgraduate taught***

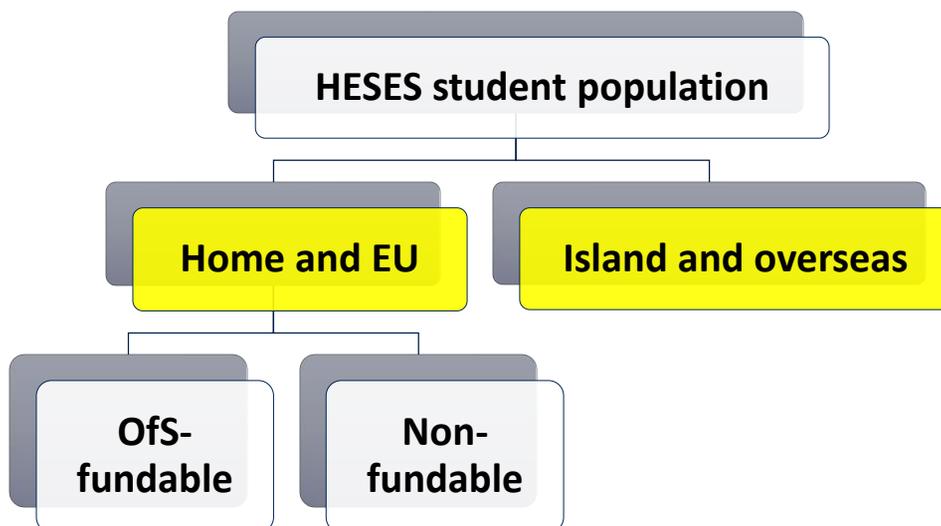
- normal entry requirement is a degree level qualification.
- 3 sub-levels: PGT (UG fee), PGT (Masters loan), PGT (Other)

***PGR – Postgraduate research***

- qualification aim is a research based higher degree.

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## Residential status (Annex F)



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## Residential status (2)

### *Home and EU:*

- Defined by the fee regulations.

### *Island and overseas:*

- Generally those from the Channel Islands or the Isle of Man or from outside the EU or specified territories
- Not included in funding allocations

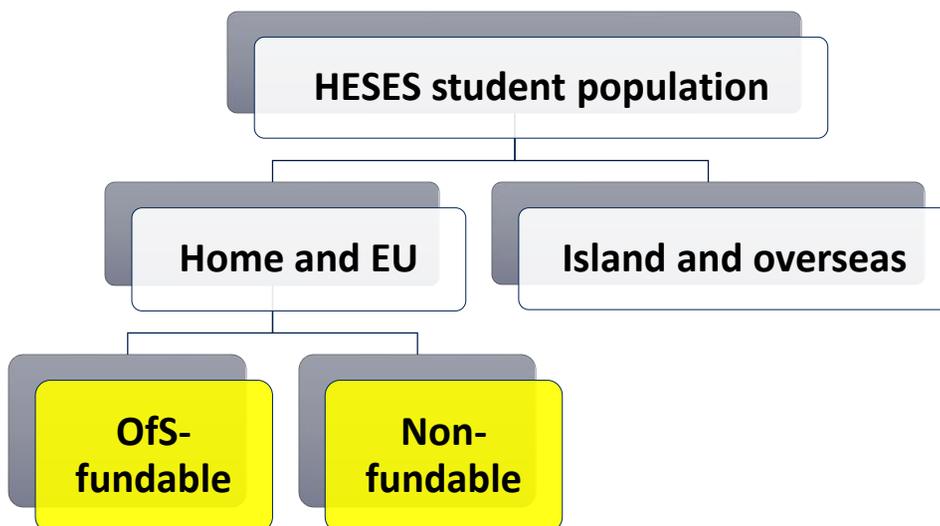
### **NOTE:**

- see HESES19 Annex F for further details
- the HESES guidance is NOT definitive – refer to the Fee regulations as well.



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## Fundability status (Annex F)



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## Fundability status (2)

### ***OfS-fundable***

- Home and EU students UNLESS they're in one of the categories below.

### ***non-fundable categories***

- Postgraduate research (PGR) students.
- Initial Teacher Training (leading to QTS/EYTS) and INSET students.
- Students on certain pre-registration courses for nursing, midwifery and allied health professions. (More on these later).
- Students on certain courses commissioned and funded by an NHS organisation.
- PGT students funded by another EU public source.
- Students on closed courses. (NOT students on apprenticeships).
- Students aiming for ELQs, unless exempt.

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## Fundability status: ELQs

### ***Equivalent or Lower Qualifications***

- When students are aiming for a qualification that is at the same level (or lower ) than one they have already achieved.
- Generally these are non-fundable, but there are some exemptions. See HESES19 Annex F for the full list, but examples are:
  - Foundation degrees
  - PGCE
  - Students in receipt of the Disabled Students Allowance
  - A number of health related courses
- If we don't know a student's prior qualifications, treat them as aiming for an ELQ. (So would be non-fundable, unless exempt).

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## Fundability status: ELQs

Typical HE qualification	FHEQ level
Master's degrees (MA, MSc)	7
Integrated master's degrees (MEng)	
Postgraduate diplomas	
Postgraduate Certificate in Education (PGCE)	
Bachelor's degrees with honours	6
Bachelor's degrees	
Graduate diplomas	
Foundation degrees	5
Diplomas of Higher Education (DipHE)	
Higher National Diplomas (HND)	
Higher National Certificates (HNC)	4
Certificates of HE (CertHE)	

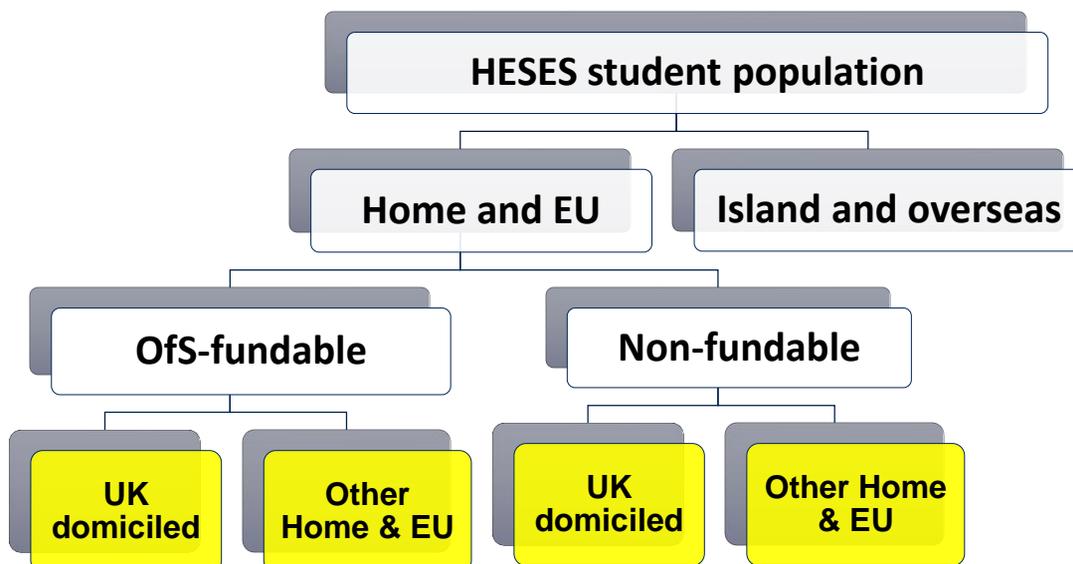
CAUTION:

This is not meant to be a complete list of HE qualification levels.

See HESES19 guidance for further information.

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## Domicile (Annex F)



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## Domicile

Shares a definition with the **ILR/HESA DOMICILE field**:

“the country code of the student's permanent home address prior to entry to the course. It is not necessarily the correspondence address of the student.”

UK-domiciled:

- entitled to pay Home & EU fees and
- country of domicile = England, Wales, Scotland, Northern Ireland, UK not otherwise specified

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## Definitions quiz part 1

- In small groups on your tables, look through the questions that make up part 1 of the table definitions quiz. These relate to the topics we've just covered.
- You have 15 minutes to answer these questions.
- We encourage you to talk them through and (if necessary) look at the relevant annex in your HESES guidance.
- We'll go through the answers, then break for coffee.



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## Part 2 – Counting your students

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### Table 1 Full-time

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29		PGT (Masters' loan)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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35		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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## Counting student activity (Annex C)

We count **years of instance**. For a student studying for a specific qualification:

- The first year begins when they start studying towards the qualification.
- The second and subsequent years start on or near the anniversary of this date (to allow for minor variations in term dates).

For each year, student activity is counted if:

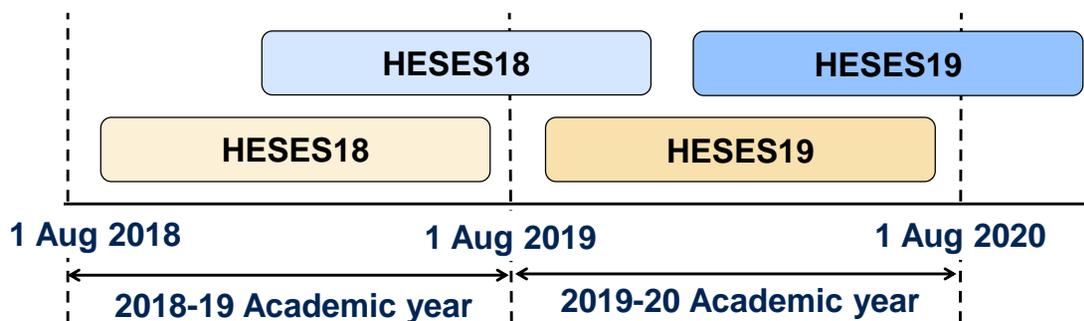
- A fee is charged
- The FTE for the year is at least 0.03
- They are not writing up a thesis or similar piece of work for the whole year
- They take at least two weeks of active study in the year.

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## Counting student activity: which HESES?

A year of instance is counted in the HESES survey based on which academic year it starts in.

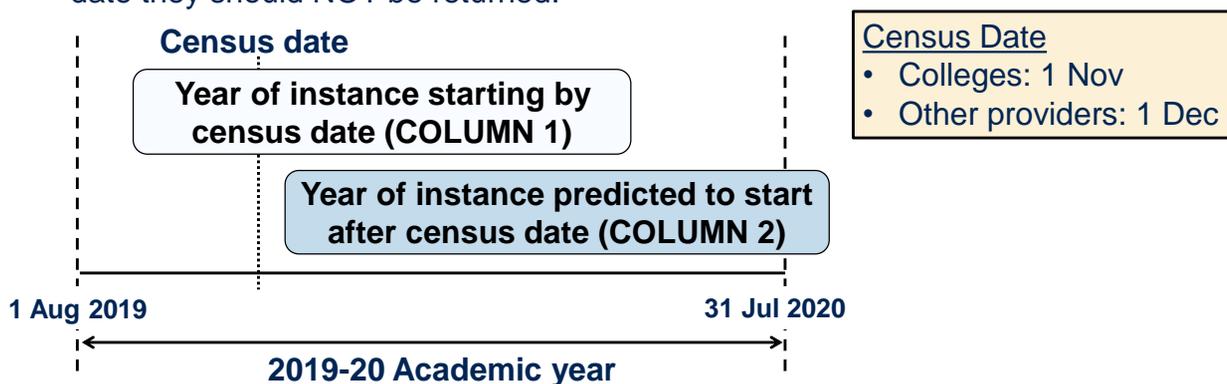
The years labelled as 'HESES19' below both start in the 2019-20 academic year.



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## Counting student activity: Column 1 or 2?

- Years of instance can be recorded in either Column 1 or Column 2: this reflects if the year starts before or after the HESES census date.
- If a student has withdrawn from their year of instance on or before the census date they should NOT be returned.

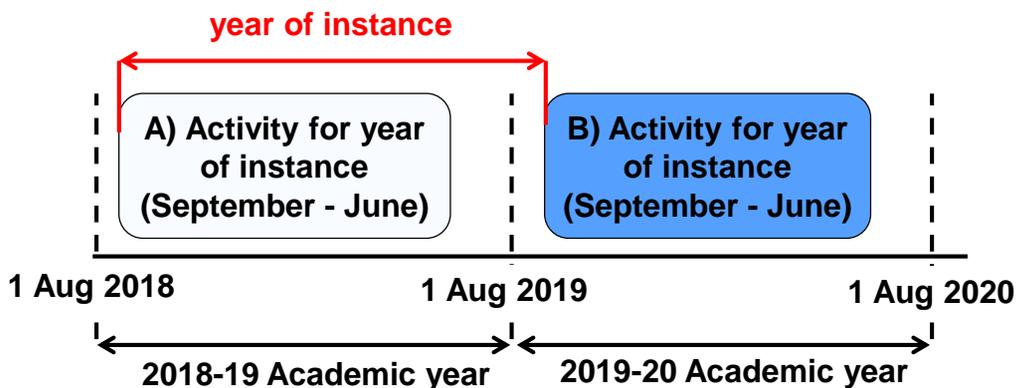


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## Standard & non-standard years

### Standard year (column 1):

- All activity contained within one academic year (1 August – 31 July)
- Count at the start of each year of instance

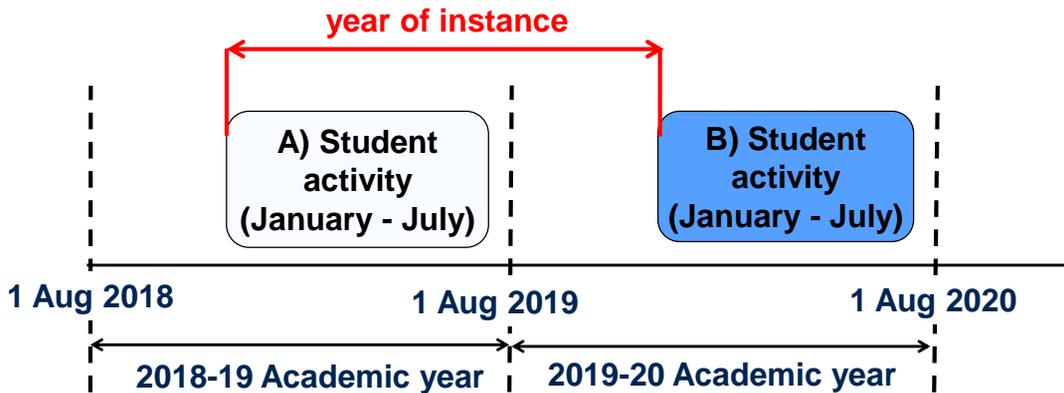


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## Standard & non-standard years

### Standard year (column 2):

- All activity contained within one academic year (1 August – 31 July)
- Included as a forecast year in column 2 at the start of each year of instance.

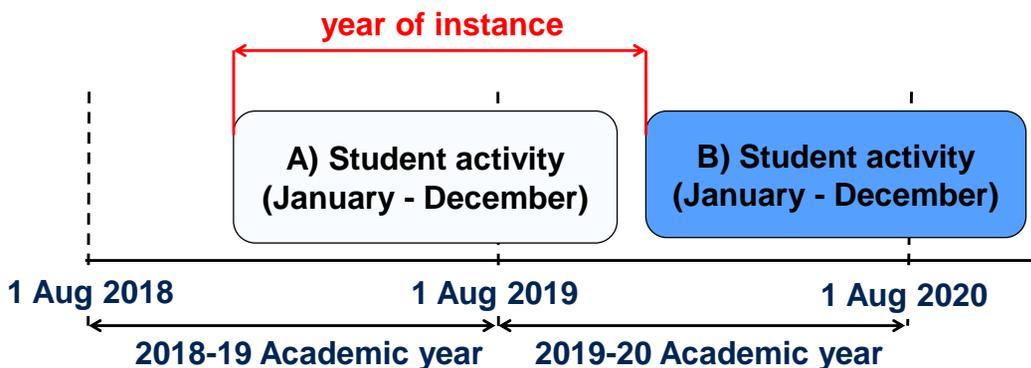


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## Standard & non-standard years

### Non-standard year (column 2):

- Activity for a year of instance spans two academic years.
- Included as a forecast year in column 2 at the start of each year of instance: avoid double-counting!

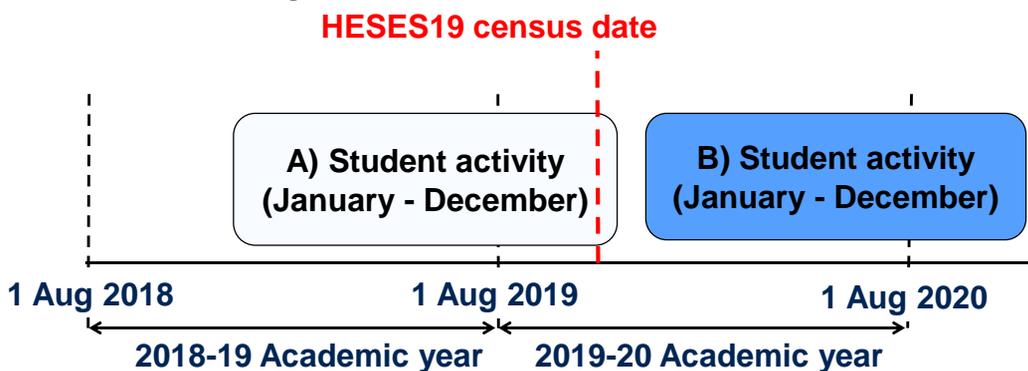


30

## Standard & non-standard years

### Non-standard year (column 2):

- Activity for a year of instance spans two academic years.
- Included as a forecast year in column 2 at the start of each year of instance: avoid double-counting!

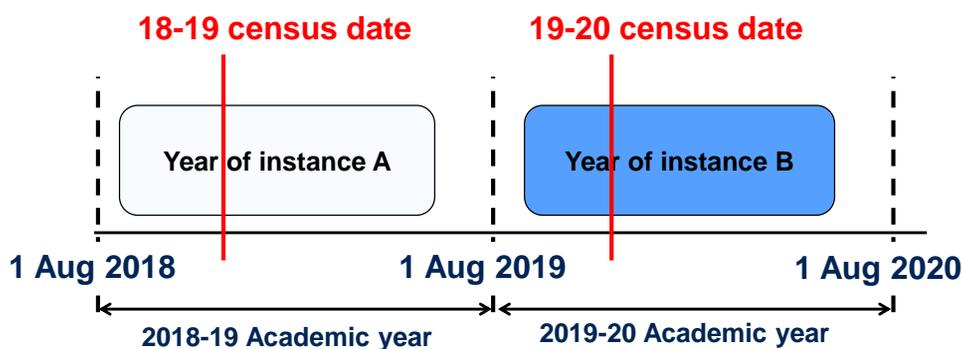


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## Counting student activity: example 1

A student starts a degree in September 2018 with exams in June 2019. After a summer break they re-enrol in September 2019 for the second year of the degree.

- Which year of instance should be recorded in HESES19?

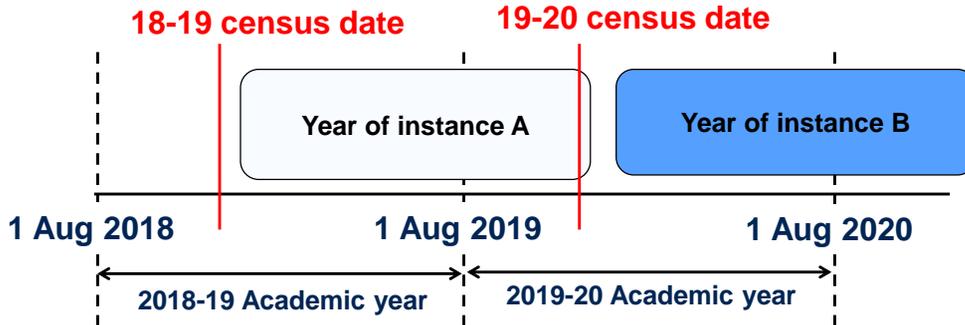


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# Counting student activity: example 2

A student starts a degree in January 2019 and they will only study in 'normal' term time (i.e. January-Easter, Easter-June, September-December).

- Which year(s) of instance should be recorded in HESES19?



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# The Courses table – COLLEGES ONLY!

Courses table: Countable years of course between 1 August 2018 and 1 November 2018 at course level																						
Abingdon and Witney College (UKPRN: 10000055) <span style="color: yellow;">LARS download: 21/11/17. Any learning aims added after this date will not be included in the Courses table. Please email helios@officeforstudents.org.uk for assistance.</span>																						
Validation: OK		Validation: OK		Validation: OK		Validation: OK			Validation: OK													
First-stage credibility: OK		First-stage credibility: OK		First-stage credibility: Warnings (see right of table)		First-stage credibility: OK			First-stage credibility: OK													
Row number	Learning aim reference	Course title	Price group 1 proportion	Price group 2 proportion	Level	Sub-level	Length	Full-time Years countable between 1 August 2018 and 1 November 2018 inclusive			Sandwich year out Years countable between 1 August 2018 and 1 November 2018 inclusive			Part-time Years countable between 1 August 2018 and 1 November 2018 inclusive								
								(a) OFS-fundable domiciled and EU (i)	(b) Non-fundable Other (ii)	(c) Other (iii)	(a) OFS-fundable domiciled and EU (i)	(b) Non-fundable Other (ii)	(c) Other (iii)	(a) OFS-fundable domiciled and EU (i)	(b) Non-fundable Other (ii)	(c) Other (iii)						
1	00230703	MA in Marketing	D	100%	PG (Masters loan)	All other PGT (Masters' loan)	Standard	0	0	0	0	0	0	0	0	0	28	4	7	3	20	
2	00229736	MSc in Acoustics	B	100%	PG (Masters loan)	All other PGT (Masters' loan)	Standard	6	2	2	0	20	0	0	0	0	0	0	0	0	0	
3	00300213	BA (Hons) in Textiles	C1	100%	UG	All other UG	Standard	108	17	17	8	9	13	1	0	1	0	0	0	0	0	
4	00300733	Foundation Degree in Marine Ecology	B	50%	C2	50%	UG	FHEQ level 4 and 5 apprenticeship	Standard	0	0	0	0	0	0	0	0	0	0	0	0	34
5	00232899	HNC in Business & Management	D	100%	UG	FHEQ level 6+ apprenticeship	Standard	45	0	0	0	0	0	0	0	0	0	0	0	0	0	
6	00244620	HND in Visual Communication	C1	100%	UG	FHEQ level 4 and 5 apprenticeship	Standard	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
7	50082747	BTEC HND Diploma in Construction and the Built Environment (QCF)	C2	25%	B	75%	UG	All other UG	Standard	64	16	12	8	0	0	0	0	0	0	0	0	0
8																						

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## What is the Courses table for?

- The courses table is used to record **Column 1 years of course**
- Data entered on the courses table automatically populates Column 1 on Tables 1, 2, 3 and 5.
- Data is entered at a course level, using Learning Aims.

We take a snap shot of the data in the ESFA's Learning Aims Search database (LARS). (Date is at the top of the worksheet). This is used to list:

- Course title
- Price group(s)
- Level & sub-level
- Length

If you don't have a learning aim, or the information is incorrect, contact us as soon as possible at [heses@officeforstudents.org.uk](mailto:heses@officeforstudents.org.uk).

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## Completing the Courses table

- You must use the specific learning aim for each course. There are limits on how many times you can enter the same learning aim.
- Price groups for each course are defined by the learning aim.
- A course can be split between price groups – if so you will have to enter the percentage for each price group
- Level, sub-level and length are automatically completed but you can overwrite these if necessary.
- There are separate columns for each mode, sub-columns separate out fee status, fundability status and domicile.
- Only enter Column 1 students – years of course that have started before the census date.

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## Table 1 Full-time

Table 1: Full-time counts of years of courses

Price group	Length	Level	Column 1 Years countable between 1 August 2019 and census date inclusive			Column 2 Forecast of years countable after census date and 31 July 2020 inclusive			Column 3 Forecast of years not completed (negative values)			Column 4 Automatically populated Estimated completed years academic year 2019-20 (Columns 1 + 2 + 3)			
			Home and EU	Overseas	Non-fundable	Home and EU	Overseas	Non-fundable	Home and EU	Overseas	Non-fundable	Home and EU	Overseas	Non-fundable	
			(a)	(b)	(c)	(a)	(b)	(c)	(a)	(b)	(c)	(a)	(b)	(c)	
A	Standard	UG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGT (UG fee)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGT (Masters' loan)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Long	UG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGT (UG fee)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGT (Masters' loan)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
B	Standard	UG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGT (UG fee)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGT (Masters' loan)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Long	UG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGT (UG fee)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGT (Masters' loan)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
C1	Standard	UG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGT (UG fee)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGT (Masters' loan)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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## The OfS definition of completion

Students start their year with a study intention.

- The modules they intend to complete in that year.

**The OfS definition of 'completion':**

In order to complete the year, a student must:

- complete all of their study intention.
- within 13 calendar months of the start of their year.

Completion is not the same as 'progression'.



**In order to complete a module, a student must either:**

- Undergo the final assessment in the module,

OR

- Pass the module, if it can be done without undergoing the final assessment.

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# Non-completion: Column 3 (Annex D)

Enter a **forecast** of the students recorded in Columns 1 and 2 who will not complete their year of instance.

## Notes

- Should be recorded as a **negative** number.
- Estimates should be primarily based on the previous year's non-completion rate for the particular course.
- Completion is not the same as progression: use the definition from the HESES guidance.



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## Table 3 Part-time

		Price Group: Annex G	Level: Annex I	Column 1 or Column 2: Annex C	Column 3 Non-completions: Annex D	Column 4 Automatically completed	Column 4a FTE: Annex E	Fundability status: Annex F		
		Validation: OK			Validation: OK	Validation: OK	Validation: OK	Validation: OK		
		First-stage credibility: OK			First-stage credibility: OK	First-stage credibility: OK	First-stage credibility: OK	First-stage credibility: OK		
		Column 1	Column 2	Column 3	Column 4	Column 4a				
		Years countable between 1 August 2019 and census date inclusive			Forecast of years not completed (negative values)			Estimated FTE for completed years included in Column 4 for academic year 2019-20		
		Home and EU			Home and EU			Home and EU		
		OFS-fundable	Non-fundable	Island and overseas	OFS-fundable	Non-fundable	Island and overseas	OFS-fundable	Non-fundable	Island and overseas
		(a)	(b)	(c)	(a)	(b)	(c)	(a)	(b)	(c)
12 A	Standard	UG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13		PGT (UG fee)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14		PGT (Masters' loan)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17	Long	UG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18		PGT (UG fee)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19		PGT (Masters' loan)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22 B	Standard	UG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23		PGT (UG fee)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24		PGT (Masters' loan)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	Long	UG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28		PGT (UG fee)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29		PGT (Masters' loan)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
32 C1	Standard	UG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33		PGT (UG fee)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
34		PGT (Masters' loan)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35		PGT (Other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36		PGR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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## Calculating FTE: Column 4a (Annex E)

### FTE = Full Time Equivalence.

- For a part-time course, this is defined by looking at the equivalent full-time course.
- It can be calculated based on:
  - Number of credits studied
  - Duration of the course
- Over a whole part-time course, the FTE should add up to the same total as a full-time course.
- Foundation degree bridging courses have a FTE of 0.3

E.g. A full-time degree takes 3 years, and the part-time version takes 6 years.

$$3 / 6 = 0.5 \text{ FTE} \quad (\text{Over the 6 years, this totals back up to 3}).$$

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## Calculating FTE: credit example

E.g. A full-time degree is taken over 3 years, with 120 credits taken each year. In the part-time course, 90 credits are studied in years 1, 2 and 3, and 30 credits are studied in years 4, 5 and 6.

What is the FTE for years 1, 2 and 3?

$$90 / 120 = 0.75$$

What is the FTE for years 4,5 and 6?

$$30 / 120 = 0.25$$

What is the total FTE over the course?

$$0.75 + 0.75 + 0.75 + 0.25 + 0.25 + 0.25 = 3.0$$

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## Table 5 - planning

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## Table 5 Planning

Section A:  
All years
Section B:  
New entrants

**Table 5: Further student breakdowns for planning purposes**

		Validation: OK First-stage credibility: OK						Validation: OK First-stage credibility: OK						Validation: OK First-stage credibility: OK					
		Section A: All years						Section B: New entrants											
		Column 1a - manual entry						Column 2						New entrants included in Section A of this table					
		Years countable between 1 August 2019 and 1 November 2020 inclusive						Years countable between 2 November 2019 and 31 July 2020 inclusive (as entered in Column 2 of Tables 1, 2 and 3)											
		(a) OFS-fundable		(b) Non-fundable		(c) Island		(a) OFS-fundable		(b) Non-fundable		(c) Island		(a) OFS-fundable		(b) Non-fundable		(c) Island	
		UK- Home and EU domiciled		Other Home and EU domiciled		Other and overseas		UK- Home and EU domiciled		Other Home and EU domiciled		Other and overseas		UK- Home and EU domiciled		Other Home and EU domiciled		Other and overseas	
		(i)	(ii)	(i)	(ii)	(i)	(ii)	(i)	(ii)	(i)	(ii)	(i)	(ii)	(i)	(ii)	(i)	(ii)	(i)	(ii)
Mode	Level																		
Full-time and	UG	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	PGT (UG fee)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	PGT (Masters' loan)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	PGT (Other)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Part-time	PGR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	UG	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	PGT (UG fee)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	PGT (Masters' loan)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
All modes	PGT (Other)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	PGR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	All UG levels	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	All PG levels	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

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## Table 5 – differences to previous tables

### There are some differences in layout and definitions in Table 5:

1. Two sections:
  - Section A – all students, broken down into Columns 1 & 2
  - Section B – new entrants
2. Each section has sub columns for:
  - RESIDENTIAL & FUNDABILITY STATUS
  - DOMICILE (for Home and EU students).
3. Rows separate out by MODE and then by LEVEL and SUB-LEVEL

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## Table 5 – new entrants

### A student can be counted as a new entrant when:

- They first generate a countable year for that instance.
- They have not been active at the **same broad level** (UG, PGT, PGR) **at the institution** in either of the **two previous academic years**

This does not include students repeating a year but can include students entering directly onto the second or subsequent years of a course

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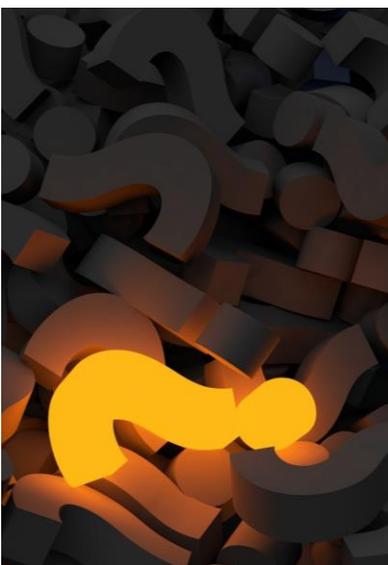
## What we covered

- Differences between the Tables (mainly Mode)
- How to classify students
- How to count students:
  - Column 1 or Column 2
  - Estimating non-completions (Column 3)
- How to estimate FTE for part-time students (Column 4a)
- How to record new entrants on table 5



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## Definitions quiz part 2



- In small groups on your tables, look through the questions that make up part 2 of the table definitions quiz. These relate to the definitions used in counting and recording students.
- Again, you have 15 minutes to answer these questions, and we encourage you to talk them through and (if necessary) look at the relevant annex in your HESES guidance.

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**HESES19**  
**Tables 6a, 6b and 6c**  
**Healthcare**

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## What are we going to cover?

We are going to look at the specific definitions and concepts relating to Tables 6a, 6b and 6c.

This will include:

- what is recorded on these tables
- changes from HESES18
- the different healthcare professions recorded
- table-specific definitions
- fundability status of healthcare students
- which students should, and should not, be recorded



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## What are Tables 6a, 6b and 6c for?

The Health tables record students on certain courses that lead, on successful completion, to first registration as a professional in nursing, midwifery and certain allied health professions.

- Tables 6a, 6b and 6c are mutually exclusive
- These students will already be recorded on Tables 1-3
- The health tables further break these students down based on:
  - profession
  - the year that they started their course
  - fundability status



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## The transfer of funding responsibility

Funding responsibility for these courses transferred from the Department of Health and Social Care to HEFCE and now to the OfS.



- The transfer of responsibility has been done in phases for different professions and levels of study:
- Phase 1, 2017-18: undergraduate other than dental hygiene and dental therapy
- Phase 2, 2018-19: UG dental hygiene and dental therapy, and postgraduate courses
- We have been collecting information in advance of these transfers to calculate funding.

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## Who is recorded on Tables 6a, 6b and 6c?

- Home & EU students
- Studying **specific pre-registration** courses

These courses need to be approved by specific regulatory bodies:

- The Nursing and Midwifery Council
- The Health and Care Professions Council
- The General Dental Council

Further detail on these professions and courses is in **Annex L of the HESES guidance.**



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## Structure of Table 6a

Table 6a: Full-time counts of years of course on pre-registration health courses

			Validation: OK				
			First-stage credibility: OK				
			Column 1				
			Years countable between 1 August 2019 and census date inclusive				
Profession (price group)	Length	Level	(a) OfS-fundable	(b) Non-fundable			Starters in 2019-20 included in (a) and (b) (iii)
				Starters in 2016-17 (i)	Starters in 2017-18 (ii)	All others (iii)	
Dental hygiene (A)	Standard	UG	0.00		0.00	0.00	0.00
		PG (UG fee)	0.00			0.00	0.00
Dental hygiene (A)	Long	UG	0.00		0.00	0.00	0.00
		PG (UG fee)	0.00			0.00	0.00
Dental therapy (A)	Standard	UG	0.00		0.00	0.00	0.00
		PG (UG fee)	0.00			0.00	0.00
Dental therapy (A)	Long	UG	0.00		0.00	0.00	0.00
		PG (UG fee)	0.00			0.00	0.00
Dietetics (B)	Standard	UG	0.00	0.00		0.00	0.00
		PG (UG fee)	0.00		0.00	0.00	0.00
Dietetics (B)	Long	UG	0.00	0.00		0.00	0.00
		PG (UG fee)	0.00		0.00	0.00	0.00
Midwifery (B)	Standard	UG	0.00	0.00		0.00	0.00
		PG (UG fee)	0.00		0.00	0.00	0.00
Midwifery (B)	Long	UG	0.00	0.00		0.00	0.00
		PG (UG fee)	0.00		0.00	0.00	0.00
Nursing - adult (C1)	Standard	UG	0.00	0.00		0.00	0.00
		PG (UG fee)	0.00		0.00	0.00	0.00
Nursing - adult (C1)	Long	UG	0.00	0.00		0.00	0.00
		PG (UG fee)	0.00		0.00	0.00	0.00
Nursing - children (C1)	Standard	UG	0.00	0.00		0.00	0.00
		PG (UG fee)	0.00		0.00	0.00	0.00
Nursing - children (C1)	Long	UG	0.00	0.00		0.00	0.00
		PG (UG fee)	0.00		0.00	0.00	0.00
Nursing - learning disability (C1)	Standard	UG	0.00	0.00		0.00	0.00

Columns 1 – 4 (4a on table 6c):

a) OfS fundable students (all years)

b) Non fundable students:

i. Starters in 2016-17

ii. Starters in 2017-18

iii. All others

• Starters in 2019-20 – will also have been recorded in a) or b)iii

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## Starter vs New entrant

- 'Starter' in tables 6a, 6b and 6c does not have the same definition as 'New entrant' for Table 5
- Generally speaking a 'Starter' is a student starting study for the first time on a relevant pre-registration course in a specific year
- For HESES19, you need to separately identify:
  - All students who are starters in 2019-20
  - Some undergraduates who are non-fundable starters in 2016-17
  - Some undergraduates (dental hygiene and therapy) and some postgraduates who are non-fundable starters in 2017-18

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## Fundability status



- Applies to Home and EU students
- Varies by:
  - Level of study (undergraduate or postgraduate)
  - Year student was a starter (2016-17, 2017-18, 2019-20)
  - Profession of pre-registration course

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### Fundability status of undergraduate Home and EU students

Courses leading on successful completion to first registration in:	Home and EU Starters up to and including 2016-17	Home and EU Starters in 2017-18	Home and EU starters from 2018-19 onwards
Nursing: adult, children, learning disability, mental health, unclassified Midwifery Dietetics Speech and language therapy Podiatry	All students are non-fundable	All students are OfS-fundable unless exclusions apply	All students are OfS-fundable unless exclusions apply
Occupational therapy Operating department practice Orthoptics Physiotherapy Radiography (diagnostic)	Students are non-fundable if the course is provided under contract with the NHS. Otherwise they are OfS-fundable	All students are OfS-fundable unless exclusions apply	All students are OfS-fundable unless exclusions apply
Dental hygiene Dental therapy	Students are OfS-fundable unless exclusions apply.	All students are OfS-fundable unless exclusions apply	All students are OfS-fundable unless exclusions apply

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## Fundability status of postgraduate Home and EU students

Courses leading on successful completion to first registration in:	Home and EU starters up to and including 2016-17	Home and EU starters in 2017-18	Home and EU starters from 2018-19 onwards
Nursing: adult, children, learning disability, mental health, unclassified Midwifery Dietetics Speech and language therapy Podiatry	All students are non-fundable.	All student are non-fundable.	All students are OfS-fundable unless exclusions apply.
Occupational therapy Operating department practice Orthotics Physiotherapy Radiography (diagnostic)	Students are non-fundable if the course is provided under contract with the NHS. Otherwise they are OfS-fundable.	Students are non-fundable if the course is provided under contract with the NHS. Otherwise they are OfS-fundable.	All students are OfS-fundable unless exclusions apply.

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## How to fill out Tables 6a, 6b and 6c

All students recorded in Tables 6a, 6b and 6c will also already be recorded in Tables 1, 2 and 3.

1. For your nursing, midwifery and allied healthcare students, identify:

- Profession
- Fundability status
- Which year they were a 'starter' for

2. Record student years of instance using the same definitions (mode, level, etc.) and columns as in Tables 1, 2 and 3.

We expect very few (if any):

- students on sandwich years out
- students on 'long' years of instance



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# Thank you for listening

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