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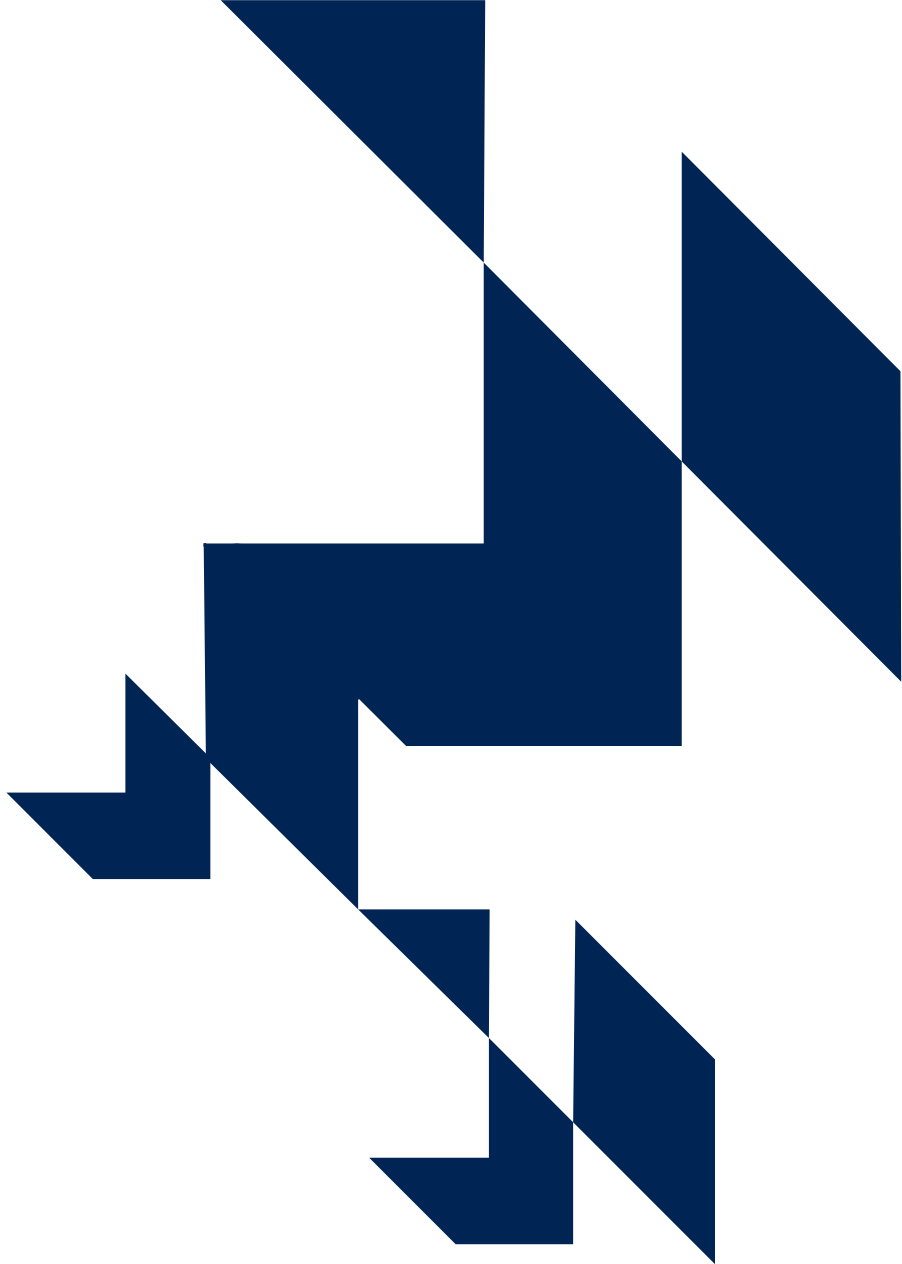
# ILR training – examples

July 2021

# What we will cover

- Examples of circumstances that might affect students and key fields that may be affected
- Cases where we commonly see errors in reporting
- The evidence that we would expect to see for such cases
- Aimed at complementing the series of ILR webinars.

# Changes in mode



# Example 1: Change in mode in year

A student enrolls on a full-time two year foundation degree in September 2020. In January the student decides to change their mode of study to part-time, studying the remainder of the course over three years.

The full-time record should be closed with:

- **LearnActEndDate** as the last date of engagement on the full-time course
- **WithdrawReason = 40** and **CompStatus = 3**
- **STULOAD** capturing the amount of activity undertaken in the year for the full-time course. As the student changed in January, half way through the year, we would expect the STULOAD to be around 50.

# Example 1: Change in mode in year (2)

A part-time record should be opened with the applicable learning aim:

- **LearnStartDate** as the date they started engagement with the part-time course. This will be after the LearnActEndDate for the first record.
- **STULOAD** capturing the amount activity undertaken in the academic year since the LearnStartDate on the new mode. As the student is now studying at half the rate of a full-time student and started the new mode in January, we would expect the STULOAD to be around 25.
- a new **LearnPlanEndDate**.

All fields related to the year of instance, should continue to be determined from the student's original start date in September 2020.

# Example 2: Change in mode between years

A student enrolls on a part-time six year degree in September 2018. During the summer break in 2020, the student decides to return to the course in September 2020 on a full-time basis.

If the change in mode was known to the college in time for inclusion in the 2019-20 ILR then:

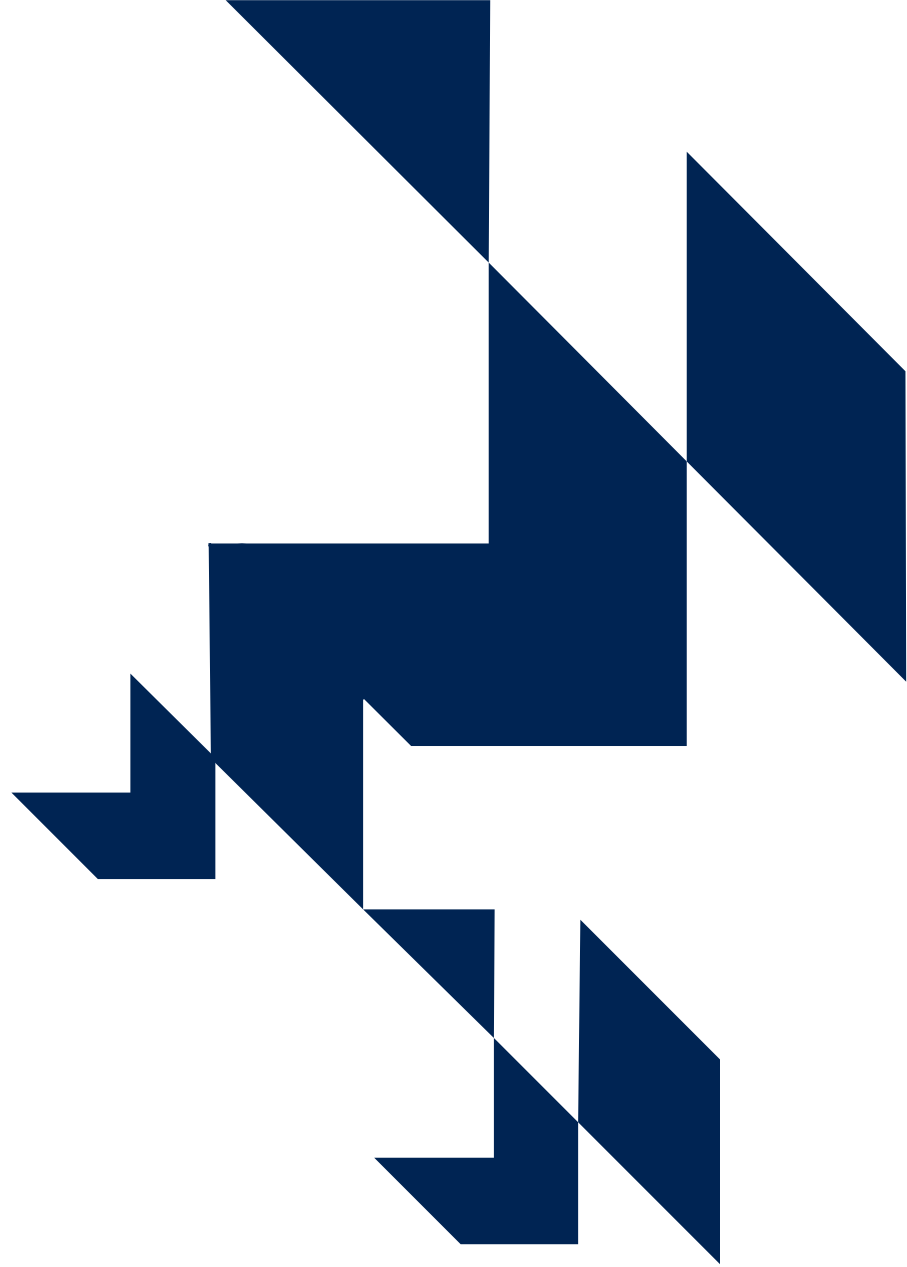
- the part-time record should be closed in the 2019-20 ILR with a **LearnActEndDate** as the last date of engagement on the part-time course, **WithdrawReason = 40** and **CompStatus = 3**
- a new record would then be opened for the full-time aim in the 2020-21 ILR with a **LearnStartDate** in September 2020.

## Example 2: Change in mode between years (2)

If the change in mode was not known to the college in time for inclusion in the 2019-20 ILR then:

- the part-time record should be closed in the 2020-21 ILR with a **LearnActEndDate** as the last date of engagement on the part-time course, which would usually be a date in the previous academic year, **WithdrawReason = 40** and **CompStatus = 3**
- the **STULOAD** for the part-time record should be set to 0.1 (to pass FIS validation but to indicate that no activity has been undertaken on that aim for the 2020-21 academic year)
- a new record would then be opened for the full-time aim with **LearnStartDate** in September 2020.

# Transfers between courses



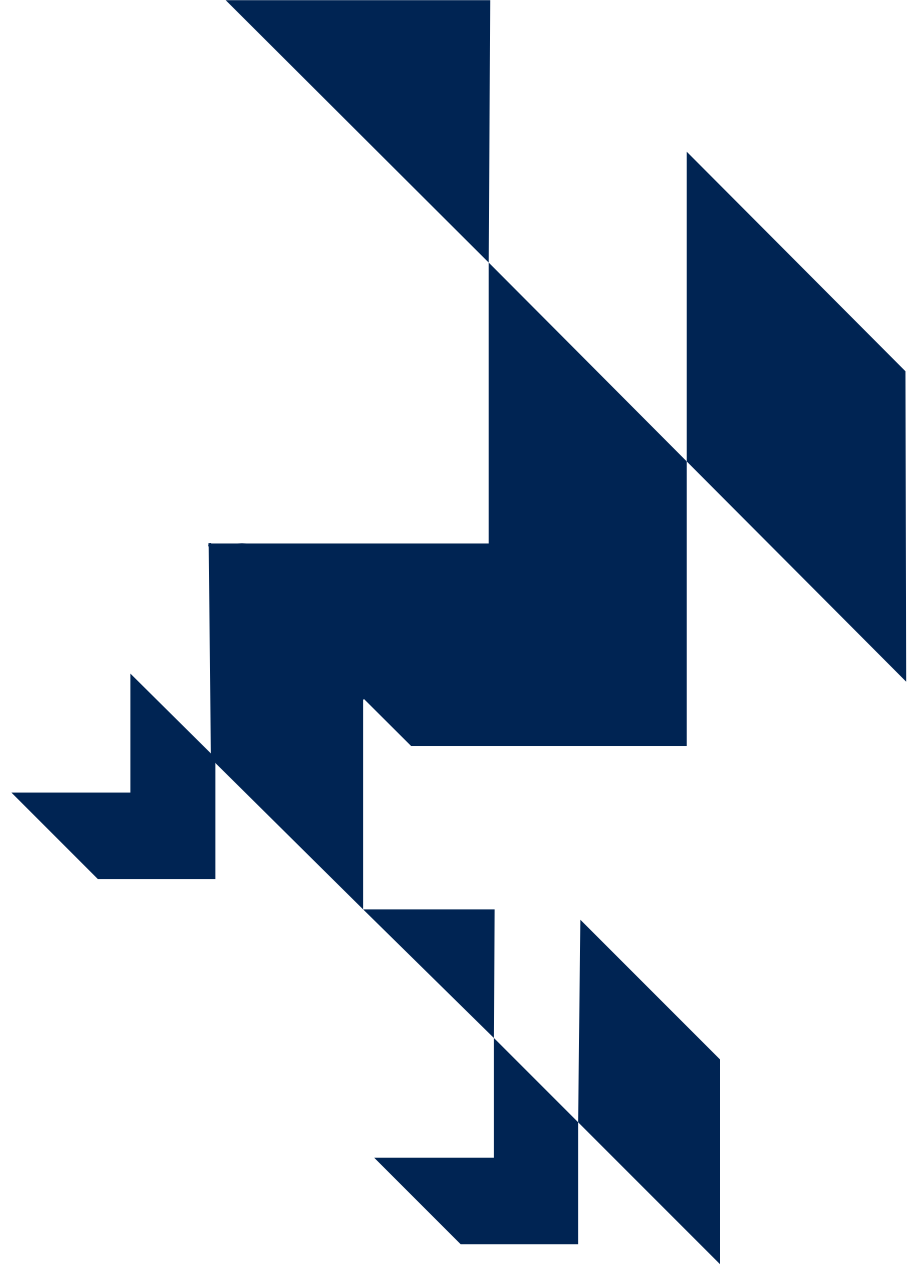


# Example 3: Transfer of course

A student enrolls on a HND in business in September 2020. In November the student decides to change to a HND in computing.

- The record with the business aim should be closed with:
  - **LearnActEndDate** as the last date of engagement on the business course.
  - **WithdrawReason = 40** and **CompStatus = 3**.
  - **STULOAD** capturing the amount of activity undertaken in the year for the business course.
- A new record should be opened for the computing aim with:
  - **LearnStartDate** as the date they started engagement with the computing course. This will be after the LearnActEndDate for the first record.
  - **STULOAD** capturing the amount activity undertaken in the academic year since the **LearnStartDate** on the new aim.
- All fields related to the year of instance, including TYPEYR and FUNDCOMP, should continue to be determined from the students original start date in September 2020.

# Interruptions in study



# Example 5: Suspension of studies between years

A student enrolls on a degree in October 2019. During the summer break in 2020 the student decides to suspend their studies for a year, planning to return in October 2021.

If the suspension was known to the college in time for inclusion in the 2019-20 ILR then:

- the record should be closed in the 2019-20 ILR with a **LearnActEndDate as the last date of engagement** and **CompStatus = 6**
- no record would be returned in the 2020-21 ILR
- when the student returns as planned, a new record would then be opened for the restarted aim in the 2021-22 ILR with a **LearnStartDate in October 2021**.

**OrigLearnStartDate** and the **Restart indicator** should also be completed for this record.

# Example 5: Suspension of studies between years (2)

If the suspension was not known to the college in time for inclusion in the 2019-20 ILR then:

- the record should be closed in the 2020-21 ILR with a **LearnActEndDate as the last date of engagement, which would usually be a date in the previous academic year** and **CompStatus = 6**
- **STULOAD** should be set to 0.1 (to pass FIS validation but to indicate that no activity has been undertaken on that aim for the 2020-21 academic year)
- when the student returns as planned, a new record would then be opened for the restarted aim in the 2021-22 ILR with a **LearnStartDate in October 2021**.

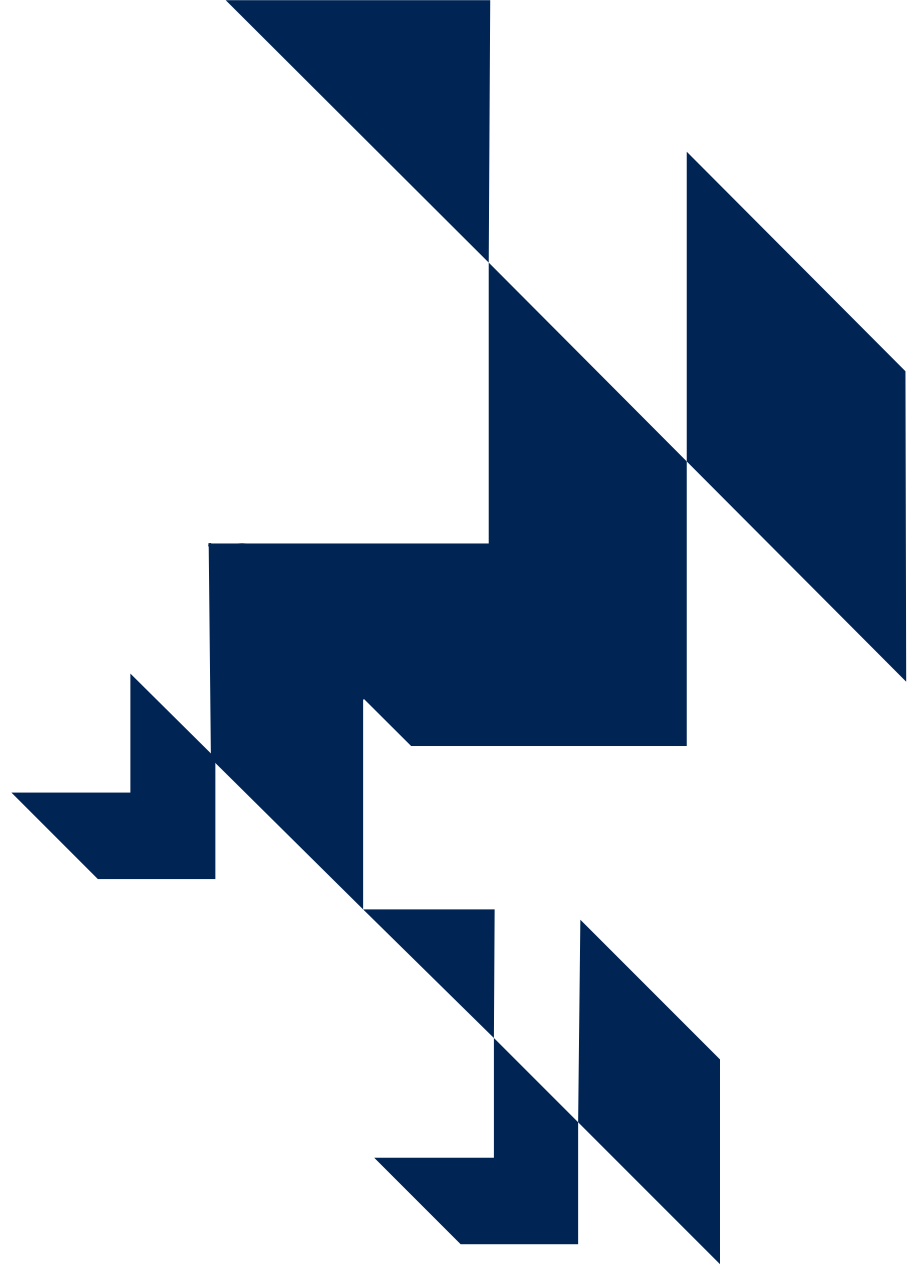
**OrigLearnStartDate** and the **Restart indicator** should also be completed for this record.

# Example 6: Suspension of studies part-way through year and restarting in the same year

A student enrolls on a degree in October 2020. In November the student takes an agreed break in learning and then returns in February 2021.

- The student's original record should be closed with a **LearnActEndDate** as the last date of engagement in **November** and **CompStatus = 6**
  - **STULOAD** should capture the amount of activity undertaken between October and November
- When the student returns, a new record would then be opened for the restarted aim with a **LearnStartDate** in **February 2021**
  - **STULOAD** should capture the amount of activity undertaken between February and the end of the academic year
  - **OrigLearnStartDate** and the **Restart indicator** should also be completed for this record
- All fields related to the year of instance, including TYPEYR and FUNDCOMP, should continue to be determined from the student's original start date in October 2020.

# Students retaking modules



# Example 7: Retaking a module after the course would normally have finished – with attendance

A student finishes their foundation degree in May 2020, undertakes the final assessments but fails to achieve the qualification. They then decide to retake the modules they failed in 2020-21, including retaking tuition, to enable them to achieve their qualification.

- In 2019-20 the student's record should be closed with **Outcome = 3**
- A new record should then be returned in 2020-21 to report the activity the student is retaking
  - Remember that the mode of study will probably be part time if they only undertake a small number of modules.

# Example 8: Retaking without attendance having attempted all modules

A student finishes their foundation degree in May 2020, undertakes the final assessments but fails to achieve the qualification. They retake the assessments for the modules they failed in 2020-21, with no tuition, to enable them to achieve their qualification.

- In 2019-20 the student's record should be closed with **Outcome = 3**
- No record should be returned in 2020-21 as the student is not undertaking any activity other than assessments.



# Example 9: Retaking without attendance, attempting some modules for the first time

A student finishes their foundation degree in May 2020, but does not undertake the final assessments for one or more modules and fails to achieve the qualification. They take the assessments for the modules they failed in 2020-21, with no tuition, to enable them to achieve their qualification.

- In 2019-20 the student's record is not closed
- In 2020-21 the student's record is closed with **LearnActEndDate** reflecting the last date of activity towards the learning aim
- **STULOAD=0.1** in 2020-21 as there is no teaching activity.

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# Thank you for listening

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